

Town of Lunenburg

Architectural Preservation District Commission

Anthony Sculimbrene, Chairman
Nathan Lockwood, Member
Richard McGrath, member
William Lloyd, Clerk
Vacancy



Meeting Minutes

Tuesday, 7 November 2023

Via Zoom Meeting

Call to Order: At 7:43 PM

Present: Chairman Sculimbrene, Nathan Lockwood, Richard McGrath

Public Comment:

None

Review of Minutes:

The minutes for the October and August 2023 meetings are still under development. Sculimbrene asked for Nathan to provide the data from the August meeting. He will touch base with William Lloyd to see if the October minutes can be reviewed and approved at the December meeting.

Correspondences:

There was no correspondence to report.

Current Business:

- 1) The CTA for 912 Massachusetts Ave roof replacement was discussed. Given the nature of the work the chair had informed the applicant through town staff that work could proceed. Nathan Lockwood moved to ratify the replacement of the roof shingles with Richard McGrath offering the second. The ratification was approved.
- 2) There was discussion about how to allow for routine work to proceed quickly and yet still follow the APD bylaw. There was consensus to revise the current notification process of planned work with the APDC and to seek support from the Building Commissioner to enforce that requirement via the building permit process. Sculimbrene will follow up with the Building Commissioner to determine why there was no CTA or notification for roofing work done at the property just east of 912 Massachusetts Ave.
- 3) A meeting is scheduled with Town Counsel on 16 November, 1:40-2 pm, to discuss APDC authority with regard to demolition by neglect.

Old Business:

- 1) Sculimbrene provided a report of the presentation made by the Master Plan consultant on 2 November. Comments made by the consultant and those in attendance were supportive of historic preservation activity in Lunenburg. Sculimbrene will continue to monitor the planning process as there is no representation from the Historical Commission or the APDC on the Steering Committee.

- 2) Work on the notification of residents in the APD, a brochure and modifications to the guidelines and the CTA continues. Sculimbrene reported that he had reached out to Cullen Dwyer via text and email to see if could share any information regarding the brochure but had not heard back from Cullen. He will follow up with him by phone.
- 3) Richared McGrath asked to include an agenda item at the APDC's December meeting for a report on the Hometown Heroes banners that are being developed by the Historic Commission.

Closing Public Comments:

- 1) None

Next Meeting: Tuesday, 12 December 2023, 7:30 pm at the Ritter Memorial Building

Adjourned: 8:24 PM

Submitted by:

Tony Sculimbrene
Chair