

Town of Lunenburg

Architectural Preservation District Commission

Anthony Sculimbrene, Chairman
Nathan Lockwood, Member
Richard McGrath, Member
William Lloyd, Clerk



Meeting Minutes Tuesday, January 16, 2024 Ritter Building

Call to Order: At 7:32 PM

Present: Chairman Sculimbrene, Lloyd, McGrath, Lockwood

Public Comment:

- 1) None

Correspondences:

- 1) Annual Review
 - a. Member Sculimbrene will review minutes and complete review.

New Business:

- 1) Meeting minutes approved
 - a. August 2023 – Motion to approve by Member McGrath, Seconded by Sculimbrene, Approved by all
 - b. December 2023 – Motion to approve by Member McGrath, Seconded by Sculimbrene, Approved by all
- 2) Need 5th Member for ADPC
 - a. Member Sculimbrene will ask other committees if any members are interested.
- 3) 50 Main Street
 - a. Continues to disintegrate, with no action by owner
 - b. Will invite to next meeting, and will offer other options to meet

Old Business:

- 1) Lunenburg Master Plan
 - a. Meeting on February 1st 630-800 at Lunenburg Senior Center.
 - b. Discussing about having meetings in buildings that are affected by the master plan, agreed upon the Senior Center.
- 2) Certificate to Alter (CTA)
 - a. Create an interim form; referencing Bylaw 113-7 Minor alteration vs major.
 - b. Propose creating a new form (samples on hand), less detail, fast track minor work.
 - c. Response would be given no later than 3 days after next meeting after date received.
 - d. Proposed application fee to be waived, and one submittal location to drop off “vs” two.
 - e. Can we review electronically?
 - f. All members agree to shorten form, speed up process, and look into electronic means.
- 3) Brochure to ADPC houses
 - a. Might have examples from another town.
- 4) Historical Commission is applying for a grant to survey Cyrus Killorn historical facilities, required to be completed to be added to the historical registry.

Other Business:

1) None

Next Meeting: Meeting Schedule:
Tuesday, February 13, 2024

Adjourned: 8:10 PM