

KH

**TOWN OF LUNENBURG
BOARD OF ASSESSORS**

P.O. BOX 135

17 MAIN STREET

LUNENBURG, MA 01462

Minutes from the Board of Assessors meeting held: December 6, 2011

The meeting opened at 6:00 pm.

Present: Board Members: Louis J. Franco & Matthew J. Papini, Sr., Associate Assessor, David Manzello, and Louise Paquette, Administrative Assistant. Chris Comeau, Chairman not present.

Board reviewed and approved abatements, expense vouchers, commitments, warrants, and minutes from the meeting held on November 1, 2011.

Louise presented 11 statutory exemption applications. The Board reviewed and approved 11 applications totaling \$11,300. The Board reviewed and approved 13 Tax Work-Off exemptions in the amount of \$8,766.00.

Special Town Meeting was held last night and Matt gave a brief synopsis of the meeting. He stated that there was much discussion on the article pertaining to adopting the stretch energy code. The article was presented by the Green Communities Task Force. He reported that the article did not pass at Town Meeting.

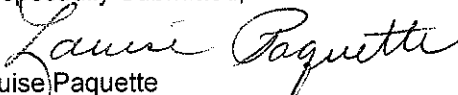
David spoke regarding the 2012 recap and tax rate. He reported that the tax rate is close to being finalized at \$16.83 per thousand. He stated that there is approximately \$448,000 of new growth due to the Emerald Place Development and Tri-Town Landing apartments. He reported \$18,865,867.25 in levy for FY12. David explained all the recap forms / reports required by DOR. The BOA reviewed and signed all the documentation.

Louise reported on the billing process. She stated that a newer version of Munis has been installed and it has been challenging. There have been some changes to the software and it has been necessary on occasion to request support from Munis. She reported that the bill process will need to be completed and turned over to the Collector by 12/16.

David suggested to the Board that they meet later in January due to the filing of abatement applications. He explained that taxpayers have until 2/01/2012 to file their applications. The Board approved the recommendation and voted to meet on Tuesday, January 24, 2012 at 6:00pm.

Meeting adjourned at 7:10 pm.

Respectfully Submitted,


Louise Paquette
Administrative Assistant
To the Board of Assessors