

TOWN OF LUNENBURG
BOARD OF ASSESSORS
P.O. BOX 135
LUNENBURG, MA. 01462

Minutes from the Board of Assessors meeting held June 5, 2018

The meeting opened at 5:45 pm. Present: Chairman, Richard Letarte, Board Members, Louis Franco Rena Swezey, Regional Assessor, Joshua Gendron and Louise Paquette, Administrative Assessor.

Board reviewed and approved current expense vouchers, abatements, warrants, commitments, payroll, and May 1, 2018 minutes.

Reorganization: Richard Letarte was reelected on May 19th to serve on the Board of Assessors for three years. Louis motioned that Rich serve as Chairman of the Board and was seconded by Rena. Rich thanked the Board Members for their support and agreed to serve in this capacity. Board Members along with Louise thanked Louis for his service as Chairman of the Board for the last 5 years.

Supplemental Bills: Louise reported that a letter will be mailed notifying a new commercial property owner that they can expect a FY18 supplemental bill in the amount of **\$10,181.67**. Date of completion and occupancy permit was issued on 4/25/2018.

Motor Vehicle Commitment: 2018-03 commitment **\$109,627.37**

FY19 Preliminary RE Tax: Louise reported that the tax billing process is underway and is close to completion. Bills will be mailed on or before June 28, 2018. Total amount of commitment is **\$13,273,222.41**. BOA will be in to sign the warrant / commitment. Total accounts: 5048.

Omitted & Revised Assessment Report: BOA reviewed the FY18 assessment report and report will be submitted to the DOR. Louise reported that there were no omitted bills; however, **\$2,888.18** was collected in rollback taxes for FY18.

Chapter 61 B – BOA reviewed the application for Chapter 61B for new owners that have purchased 2030 Mass Ave. Property has been under Chapter 61 B Recreational and the new owners plan to continue under this designation. The BOA suggested that the application be amended and corrected to better describe the intentions of the owner. Presently, the land is being held in an open, natural wild condition. However, the application is also stating recreational use. Louise stated that she will contact the new owners for more information. The BOA will review the application again next month.

Report by Assessor – Josh reported to the BOA they will be out of the office beginning June 6th not to return until June 19th; any communication during this time with them may be challenging. He explained that they will be working in "lockdown" mode for revaluations and DOR certification...checking e-mail once a day while concentrating on getting an early start on the certification process.

ATB Case- The case regarding 508 & 516 New West Townsend Rd. has been postponed. Joshua stated that he will review this with Harald.

Board voted to meet on July 17, 2018 at 5:45 pm. Meeting adjourned 6:50 pm

Respectfully Submitted,


Louise Paquette
Administrative Assessor
Office of the Board of Assessor

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AUG 16 2018

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CLERK OFFICE**