

TOWN OF LUNENBURG
BOARD OF ASSESSORS
P.O. BOX 135
LUNENBURG, MA 01462

Minutes from BOA (Board of Assessors) meeting held: June 6, 2023.

Location: In person at the Lunenburg Town Hall and broadcast over the Lunenburg Public Access Channel.

The meeting was opened at 3:00 PM.

Members Present: Principal Access CJ Carroll, Administrative Assessing Assistant Sheila Craigen, Board Member Kevin Fish, Chairman Richard Letarte, Board Member John Rabbitt, Interim Principal Assessor Rena Swezey.

Abatement Application Update

The last batch of abatements applications has been received. The board has been able to review 20 to 25 applications per hour. They anticipate having all abatements completed by June 15th in order to have the tax bill in the mail on time.

The tentative schedule for remote meetings is as follows; June 7th at 2 PM, June 8th at 3 PM, and June 15th at 3 PM.

Reorganization of the Board of Assessors

John Rabbitt nominates Richard Letarte for chair, seconded by Kevin Fish. All in favor.

Public Comment

Dave McDonald – inquires if the board is still making calls to residents. John Rabbitt states that calls were being made only to alert people that the rest of their paperwork was received. Dave McDonald wants to know what the process is if there is a discrepancy. CJ Carroll states that once the tax bill is received there is a 90-day window to apply the ATB. Within those 90 days residents can come and discuss with the board.

Ken Kohlstrom – 16 Ruth Street – had submitted a possible error on the property card with the abatement. Inquires if that is going to be reviewed or if that is something separate. John Rabbitt confirms that it will be viewed.

Adjournment

Motion to adjourn and enter into executive session and not return to the open meeting by CJ Carroll, Seconded by Kevin Fish. All in favor.

The meeting adjourned at 3:20 PM.