

LUNENBURG BOARD OF ASSESSORS

May 19, 2025

**BILOTTA ROOM, LUNENBURG TOWN HALL
17 MAIN STREET**

BPL
SSC
Approved
10/22/25

Present Members: Chair Brian Laffond, Vice Chair Sarah Cammer, Principal Assessor
Lynda McQuade

CALL TO ORDER

The meeting opened at 6:30 PM.

● **Town Election and Status of Board of Assessors Members**

Brian Laffond was re-elected for 1 year. There is 1 opening on the Board.

Sarah Cammer nominated Brian Laffond for Chair, seconded by Brian Laffond. All in favor.

Brian Laffond nominated Sarah Cammer for Vice Chair, seconded by Sarah Cammer. All in favor.

OPENING COMMENTS

● **Board**

Brian Laffond thanked the public for their votes.

● **Public**

There were no comments from the public.

STATUS REPORT FROM PRINCIPAL ASSESSOR.

● **FY2025 Abatement Update, Chapter Land Application/Lien Issues. Other items as needed.**

14 abutters list requests and 30 motor vehicle excise tax abatements have been received.

There were 132 real estate exemptions for FY2026.

Denise McCue is continuing to collect data and follow up with building permits.

Cyclical inspections started back up on May 12th. The Assessor's website and the Lunenburg Facebook page have been updated with anticipated streets for each week. All postcards for this fiscal year have been mailed, thereby providing notices to residents. If there is an inspection of the property, but the resident doesn't want an interior inspection they are able to decline.

There were a few chapter land applications that weren't received nor a response to the 2 letters sent. Those properties have been returned to full value. There are 3 additional chapter land properties that do not have liens nor applications.

Next month's goals include:

- Continue building inspections.
- Continue to work on FY2026 growth.

Currently the growth is \$333,842.29 which is an assessed value of \$23,248,070. It was estimated to be \$400,000 for FY 2026.

- Start working on Scope of Work for the Neighborhood Review.
Expect to take ~ 3 years to complete.

CURRENT BUSINESS

- Review and Approve Minutes of February 19, 2025, March 12, 2025, and March 19, 2025, April 16, 2025, May 5, 2025.

The review and approval of minutes were postponed to the next meeting. February 19, 2025, was reviewed and approved at the last meeting.

There was a motion to approve the Executive Session minutes from April 16, 2025, with the understanding that they will not be released until the matter is resolved (unless they are redacted) by Sarah Cammer, seconded by Brian Laffond. All in favor.

There was a motion to approve the executive session minutes from May 5, 2025, not for release without redactions by Sarah Cammer, seconded by Brian Laffond. All in favor.

- Review and Approve Invoices, Expense Vouchers, Billing Errors, etc.

The Board reviewed the chapter land application for 53 acres of forestry at 150 White Street. There was a motion to approve the application for 150 White Street by Sarah Cammer, seconded by Brian Laffond. All in favor.

The Board reviewed the chapter land application for roughly 9 recreational acres at 233 Island Road. There was a motion to approve the application for 233 Island Road by Sarah Cammer, seconded by Brian Laffond. All in favor.

There was a motion to accept the release of the lien on 100 Townsend Road by Sarah Cammer, seconded by Brian Laffond. All in favor.

- Neighborhood/Site Index Plan for DOR Directive.

The Office is starting to work on the neighborhood review per the direction of the Department of Revenue. This is a 2-to-3-year program that must be completed by 2029.

- Clause 41 and 17 Assets/Income Level Adjustment Exemption Warrant Approval from the State.

Lynda McQuade confirmed that the state approved both warrant articles.

POSTPONED TOPICS

- Criteria for Clause 18
- Status of DOR Directives

UPCOMING MEETING/EVENTS SCHEDULE

Upcoming Meetings: June 11, 2025 (Tentatively scheduled), July 16, 2025, and August 13, 2025.

CLOSING COMMENTS

- Public
There were no comments from the public.
- Board
There were no comments from the Board.

ADJOURN

There was a motion to adjourn the open meeting and enter the executive session, not to return to the open session after exiting the executive session by Sarah Cammer, seconded by Brian Laffond. All in favor.

The meeting closed at 7:15PM.