

LUNENBURG BOARD OF ASSESSORS MEETING NOTICE AND AGENDA

**WEDNESDAY, DECEMBER 3, 2025 at 6:30 P.M. - 8:00 P.M.
RITTER BUILDING, LOWER LEVEL CONFERENCE ROOM
960 MASSACHUSETTS AVE**

In accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast live over the Lunenburg Public Access channel, on FacebookLive on the Public Access Facebook page (<https://www.facebook.com/Lunenburg-Public-Access-Cable-157427270975305/>).

The recording can be found on the LunenburgAccess YouTube channel after the meeting.

This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

REMOTE PARTICIPATION

From a computer, please use the link below to join the public meeting webinar:

Join Zoom Meeting- <https://us02web.zoom.us/j/81152002194>

Meeting ID: 811 5200 2194

From a telephone, dial the toll-free number **(888) 475-4499** and enter **Webinar ID: 811 5200 2194#**

If you have not registered with Zoom you will be asked for your name and an e-mail address.

Note: No participant ID is needed, just press # when asked. Telephone users may dial *9 to request to speak after joining the meeting. Computer and app users may use the "raise hand" feature to request to speak.

The agenda lists all the topics which may be discussed at the meeting and those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law.

CALL TO ORDER

OPENING COMMENTS

- Board
- Public

STATUS REPORT FROM PRINCIPAL ASSESSOR.

- Update on Tax classification hearing, tax billing Munis update. Other items as needed.

CURRENT BUSINESS

- Review and Approve Minutes of September 3, 2025, October 1, 2025, October 16, 2025, October 22, 2025, November 3, 2025 and November 19, 2025 and Executive Session Minutes for November 19, 2025
- Assessor Website Change and Approval by Board of Assessors
- Neighborhood Review Start Date
- Criteria for Clause 18
- BOA Code of Conduct Policies

POSTPONED TOPICS

- Update on New Mapping Software
- BOA Policies Binder

UPCOMING MEETING/EVENTS SCHEDULE

Upcoming Meetings: December 17, 2025, January 7, 2026 and January 21, 2026 (All meetings scheduled for 6:30 p.m. with location varying each meeting).

CLOSING COMMENTS

- Public
- Board

ADJOURN

ENTER EXECUTIVE SESSION – Adjourn open meeting and enter Executive Session, not to return to Open Session after exiting Executive Session. Motion to enter executive session under Purpose 7: "To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements".

EXECUTIVE SESSION

"Applications for abatement or exemption under this chapter shall, except in proceedings before the county commissioners, the appellate tax board or a court of the Commonwealth, be open only to the inspection of the assessors, the commissioner, the deputies, clerks and assistants of either the assessors or the commissioner and such other officials or designated private auditors of the Commonwealth." CH59 S60 of MGL is the law being cited.