

LUNENBURG BOARD OF ASSESSORS
WEDNESDAY, APRIL 22, 2026
RITTER BUILDING, UPPER LEVEL
960 MASSACHUSETTS AVENUE

Minutes Approved	Date
BPL	August 5, 2026

Present Members: Chair Brian Laffond, Vice Chair Sarah Cammer, Principal Assessor Lynda Cajka, Finance Director/Town Accountant Karen Barrett, Member Brian Marple, Consultant Rena Swezey

CALL TO ORDER

The meeting opened at 6:30 PM.

OPENING COMMENTS

Board

There were no comments from the Board.

Public

There were no comments from the public.

STATUS REPORT FROM PRINCIPAL ASSESSOR

Lynda Cajka was not present to provide her report.

Brian Laffond stated there is a Meet and Greet at the Adult Activity Center on April 28th at 7 PM. Residents are welcome to come to the Assessors booth with any questions. The Board members will not be present, but the Assessor's Office Data Collector, Denise McCue, and Karen Barrett will be present.

Jo Toale from Public Access Cable asked Brian Laffond if he would appear on an episode of Committee Confidential to talk about the Board.

There was a brief discussion about supplemental bills. Karen Barrett will follow up and provide information to the Board.

Signed motor vehicle and trailer excise warrants from various commitments totaling \$245,021.

The motor vehicle excise tax warrant for commitment number 8 of FY25 totaling \$5.02 was signed by the Board. This is likely the final commitment for 2025.

A new 61A application was approved. It includes the Check for the registry and the lien. It was approved by the board and will need to be notarized tomorrow.

CURRENT BUSINESS

Questions for CAI as we execute the Neighborhood Review Project

Brian Laffond shared that Rena Swezey has been hired as a consultant to execute the neighborhood review project.

Sarah Cammer learned that the Assessor's Office has a login with the CAI site that includes additional attributes. The account has access to all of the data that Vision has imported. Features also include the ability to export giant maps and shape files.

Sarah Cammer wants to know if there are additional fees to create sketches of homes.

Karen Barrett is going to get a price list of features and the fee schedules. Karen Barrett will also try to obtain copies of previous CAI contracts.

Sarah Cammer questions whether information about traffic will be accessible and if site condition information can be added.

Rena Swezey will be meeting with CAI representatives on May 12, 2026.

Rena Swezey provided a data collection manual that includes home sales from the past 4 years.

Rena Swezey suggests having sub-neighborhoods and provided the Board with a list of neighborhood code examples. The neighborhoods she intends to start with are the lakes (Site Index 1, 1A and 1B) and the large neighborhood (Site Index 3).

POSTPONED TOPICS

UPCOMING MEETING/EVENTS SCHEDULE

Upcoming Tentative Meetings: May 13, 2026

CLOSING COMMENTS

Public

There were no comments from the public.

Board

Brian Laffond received feedback from a resident regarding the website. To clarify the exemptions page has been renamed to exemptions and deferrals.

ADJOURN

There was a motion to adjourn the open meeting and enter executive session, not to return to the open session after exiting the executive session by Sarah Cammer, seconded by Brian Laffond. All in favor.

The meeting closed at 7:36 PM.