

CAPITAL PLANNING COMMITTEE
Lunenburg, Massachusetts

Damon McQuaid, Chair
John Henshaw, Vice Chair
Matthew Allison, Mbr
Jim LaVeck, Mbr
Caroline Griffis, Clerk



Town Hall
Main Street
P.O. Box 135
Lunenburg, MA 01462

Meeting Minutes
January 07, 2020

Location: Bilotta Meeting Room, Town Hall
Present: Damon McQuaid, Matthew Allison, Jim LaVeck, John Henshaw,
Absent: Caroline Griffis
Also Present: Heather Lemieux, Dave Passios

1. Call to Order: 5:02pm
2. Public Comment: Comment from the Committee, Comment from the Public: None
3. Approval of Minutes: None
4. Review of the Vertex Reports for Town Hall, Ritter, Old Primary, TC Passios, Brooks
The Committee examined line items listed in the Vertex Report to determine applicability to the capital plan. Mr. McQuaid expressed his desire to have building envelope maintenance projects such as roofing, masonry repair, and replacing of sealants included in the capital plan. The board determined that none of the vertex projects should be added to the FY 21 plan but should be considered in the future.
5. Discussion of Prioritizing Projects for FY21 Capital Plan, Vote may be taken.
All FY21 Requests were considered and ranked both using the Collins Center scoring method and against Committee members opinions. Public safety projects were given added consideration. Attached please find a table listing FY 21 projects with both the Collins Center Scores and CPC Ranking.
6. Other Business/Action Items: None
7. Next Meeting: 21 Jan
8. Public Comment: Comment from the Public, Comment from the Committee: None
9. Adjournment: 6:13pm Motion by M. Allison 2nd by J Henshaw all in favor

FY2021 Capital Plan

CIP#	Dept.	Project Name	Category	FY2021 Projected	Collins Score	Collins Rank	CPC Rank
TOTAL General Govt.				-			
FM16-02	DPW	PSB, Carport Reconfiguration	Facilities	135,000	44	15	15
FM17-16A	DPW	Senior Center, Reconfigure Front Entrance	Facilities	24,000	59	8	13
FM20-06	DPW	Senior Center, Kitchen Remodel	Facilities	22,000	47	14	16
FM16-11	DPW	Library, Carpet	Facilities	126,000	29	19	18
FM20-01	DPW	Town Hall, ADA Ramp/Sidewalk	Facilities	22,000	106	1	1
FM20-07	DPW	Ritter, Kitchen Remodel	Facilities	12,000	54	11 tie	19
FM20-02	DPW	Ritter, ADA Ramp Design	Facilities	25,500	71	6 tie	20
FM20-10	DPW	Cemetery Parking Lot at North Cemetery	Facilities	20,000	57	9	21
TOTAL Facilities				386,500			
PD16-14	Police	Police Vehicle, 1 Marked	Vehicle	67,000	62	7	6
PD19-01	Police	Police Vehicle, 1 Marked- New	Vehicle	67,000	82	4	4
PD20-01	Police	ACO Vehicle	Vehicle	26,000	71	6 tie	8
PD16-18	Police	Portable Radios	Equipment	45,000	49	13	10
Subtotal Police				205,000			
FD17-05-B	Fire	SCBA Complement, Replacement (1/2)	Equipment	115,000	76	5	5
FD16-20-A	Fire	ALS Equipment Phase 1	Equipment	54,800	55	10	7
FD20-01	Fire	Midlife Overhaul of Squad 3		65,000	54	11 tie	9
Subtotal Fire				234,800			
TOTAL Public Safety				439,800			
LPS16-19-C	Schools	THES, Asbestos Abatement/ Ceiling Replacement	Facilities	123,500	83	3	3
LPS19-03-A	Schools	Design AC for Classrooms at Primary	Planning	10,000	40	17	11
LPS19-02	Schools	Admin Air Conditioning, THES	Facilities	28,000	43	16	17
TOTAL Schools				161,500			
INFRA20-01	Highway	Flat Hill Culvert		112,500	101	2	2
DPW16-10	Highway	Trackless & Attachments (replaces 2008 Trackless)	Vehicles	170,000	52	12	12
DPW17-11	Highway	One Ton Dump with Plow (Ford Dump 350)	Vehicles	58,833	37	18	14
TOTAL Public Works				341,333			
Total Capital Plan				1,329,133	-		

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JAN 22 2020

LESLIE BURGESS
CLERK OFFICE