

TOWN OF LUNENBURG
CAPITAL PLANNING COMMITTEE
MINUTES
TUESDAY, DECEMBER 21, 2021
RITTER BUILDING

1. Call to order -at 5:38pm. In attendance was D Passios, Brian Lehtinen, Town Manager Heather Lemieux, Tom Alonzo, and Paula Bertram via Zoom

2. Public comment: comment from the Committee, Comment from the Public-B Lehtinen stated that he sent some questions to the Town Manager regarding the Priority list for the FY23 Capital Plan.

Asked: Is there a score for the \$25K for Marshall Park, he couldn't find a number and assumed it the Town Beach not Marshall Park. H Lemieux answered that she would check with R. Oliver to see if he has a figure and fill out the evaluation for that project. She found that the Marshall Park Survey was not included in the DPW Director's presentation or worksheet.

Asked: What is the life or expected life left on the Brooks House roof? Answered: According to John Londa, that roof is 25-30 years old and it is at its life expectancy but there are no active leaks.

Asked: What is the estimated cost just for the cost of a pump generator the senior center? Answered: She will check with R. Oliver and their Facilities Director.

Asked: Looking at the full list, the police had 4 items but on the priority list there were only 3. Is the \$67,805 replacement vehicle removed from the list, or a duplicate entry? Answered: She only has 3 on the list, doesn't see a 4th. She sent an attachment of the Excel document with each of the individual worksheets for the departments and the Chief's PowerPoint presentation. She followed up with a confirmation that the Cruiser has been pushed out.

D Passios asked H Lemieux to go over the list. She responded with DPW Director recommended taking the Public Safety Building HVAC and Windows off and if the drainage around the building is addressed it would relieve moisture in the training room. She'd like a professional window assessment and possibly get funded through Green Communities.

D Passios spoke about getting a generator from the hardware store to run the sump pump rather than have it on the Capital Plan. He also voiced his opinion that the senior center is going to need a full size generator for future use as an emergency shelter. H Lemieux added that she spoke with the COA director, and the generator was requested for the center to be used as an

emergency shelter for ice storms, the running of the sump pump during power outages, and for a cooling center. She added that the Fire Chief supported it.

3. Approval of minutes- B Lehtinen D Passios made the motion to accept the Minutes of 12/14/21, T Alonzo seconded, the vote was unanimous.

4. Prioritization of the FY23 Capital Plan Projects

Individual rankings and discussion took place with decision on Priority placing. The placement was reached by individual CPC member rating, then averaged.

Ranking placement:

1. PSB Engineering Design for Drainage-Town Facilities
2. 10 –Wheel, plow & sand Repl. 1994 Mack-Highway
3. Senior Center HVAC Upgrades-Town Facilities
4. Page Street Construction-Highway
5. Master Plan-Gen. Govt.
6. Two Way Radio System-Highway
7. Canine Replacement-Police
8. Interceptor Hybrid-Addition to Fleet-Police
9. Town Hall Repairs-Vertex Year 2-Town Facilities
10. Flat Hill Road Drainage Construction-Highway
12. Records Retention-Gen. Govt.
13. Utility Tractor/Rotary Mower Combo-Highway
14. Mower-Schools
15. Ritter Repairs-Vertex Year 0-1-Town Facilities
16. One Ton Dump Truck with Plow-Schools
17. Senior Center, Vertex Items #4 7 (1998 Roof Replacement)-Town Facilities
18. One Ton Dump Truck with Plow-Highway
19. Brooks House Vertex Items #3, #4 Foundation-Town Facilities
20. Senior Center Patio-Town Facilities
21. Police Ford 150 Responder-Addition to Fleet-Police

22. Old Primary-Vertex Hazardous Materials Abatement-Town Facilities
23. PSB, Construct Records Room-Town Facilities
24. Senior Center, Install Generator-Town Facilities
25. AC for Classrooms at Primary School-Schools
26. Town Beach Repairs-Town Facilities
27. Brooks House-Vertex Items #5-12 Envelope-town Facilities
28. Brooks House-Vertex Year 0-1-Town Facilities
29. Senior Center, New Parking Lot-Town Facilities
30. PSB, Develop Unused Space, Fire-Town Facilities
31. TC Passios Repairs-Vertex Year 0-1-Town Facilities

The Total cost of all projects is 4,023,049.00.

5. Action and Agenda Items for Future Meetings- The next meeting is January 4, 2022 at 5:30pm. D Passios asked for the meeting also be remote so he could attend. Prioritization of the FY23 Capital Plan Projects will be the Agenda item.

6. Public Comment: Comment from the Public, Comment from the Committee-none

7. Adjournment-T Alonzo made a motion to adjourn at 6:43pm, D Passios seconded it, and the vote was unanimous,

Respectfully submitted,

Dawn Pavone

Minutes Secretary