

OCT 16 2017

LUNENBURG TOWN
CLERK OFFICE

The Lunenburg Cemetery Commission met on September 7, 2017 at the Lunenburg Public Library at 7:00 pm. Members present were Chairman Lance May, Vice-Chairman Lorraine Mendoza, William Tyler, Clerk and Todd Holman, Cemetery Supt.

Chairman May called the meeting to order at 7:00 pm.

No minutes were available for approval.

A letter from Geire Geigas dated July 17, 2017 was read, thanking Supt. Holman for his continued dedication to caring for the Cemeteries in Town and how good they look.

In the Public Comment portion of the meeting, Mike Clark described the Eagle Scout project his son wants to do. It involves placing wreaths at all Veterans graves prior to Christmas. He intends to do the North Cemetery and possibly the South would be done as a future Eagle Scout project. It is in conjunction with Wreaths Across America. It was decided to take under advisement until more details were available.

Under old business, the North Cemetery Receiving Tomb and Niche Wall was discussed and Supt. Holman stated that the last week of September was the starting date for construction. Rock of Ages was to call a week before to confirm.

The subject of Rules and Regulations was brought up, and it was agreed that the opening and closing of the Cemeteries was our call. Also, it was decided to re-write the vehicular traffic regulations next year.

Supt. Holman mentioned that the Lions Club is working to replace one of the Blue Spruce trees that they had donated, because it didn't survive.

Under new business, sealed bids were opened and reviewed for the North Cemetery paving project, including the State mandated regulations for handicap access. It was decided to take them under advisement until the June meeting because of the time frame for appropriations

The tree cutting project at South Cemetery Section #1, was discussed and after reviewing the three bids, Commissioner Mendoza made a motion to accept the bid of T. Bennett Tree Service for the amount of \$7200.00. Commissioner Tyler seconded, and with no further discussion, the motion passed unanimously. The three bids for Section #2 was discussed, and a motion by Commissioner Tyler was made to accept the bid of \$4800.00 by M&M Tree Service and was seconded by Commissioner Mendoza, no further discussion ensued, so the motion passed unanimously.

The paving project at South Cemetery which consists of paving a section of roadway 100 feet by 10 feet was discussed with three bids before the Commission. Commissioner Tyler made a motion to accept the bid of \$2000.00 by Miller's Paving, with a second from Commissioner Mendoza, and without further discussion the motion passed unanimously.

New street signs at the North and South Cemetery was discussed and a motion by Commission Tyler was made to accept the bid from Atlantic Broom for 39- 6- inch signs and 22 crosses, for a total of \$1077.44. Commissioner Mendoza seconded and the motion passed unanimously.

After some discussion, it was decided to send a letter to Mr. David Dunn, 22 Bennett Rd. Gardner, Ma. A letter requesting the bench be removed from their gravesite along with the sneakers that are hanging

from a pole. According to our regulations, the gravesite may contain either a headstone or a bench, not both. Adornments such as the sneakers are not allowed.

Lastly, the subject of entry signs that display Cemetery rules was brought up, because of individuals letting their dogs run loose. It was decided to include just 2 rules for the present, as other rules could be added at a later time. One being that dogs must be leashed and shrubs must be kept trimmed. A motion was made to purchase 2- 3 x 5 foot signs from D&G Graphics, not to exceed \$2500.00, one for North and one for South Cemetery, by Commissioner Mendoza, seconded by Commissioner Tyler, with no further discussion, the motion passed unanimously. Supt. Holman was to report back in October with further rules and regulations.

With no further new business, Chairman May asked for a motion to adjourn, with Commissioner Mendoza offering that motion. Commissioner Tyler seconded, and it was passed unanimously to adjourn the meeting. Meeting was adjourned at 10:05 pm.

Respectfully Submitted,

William Tyler, Clerk