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Town of Lunenburg Cemetery Commission

Lance D. May, Chairman

Lorraine Mendoza, Vice-Chair

William Tyler, Clerk

The Lunenburg Cemetery Commission met on October 12th at the Lunenburg Public Library. The meeting was called to order at 7:00 pm. Members present were Commissioners Lance May, Lorraine Mendoza, William Tyler and Cemetery Supt. Todd Holman.

Minutes from the September 7th meeting were reviewed and upon a motion by Commissioner Mendoza to accept the minutes and a second by Commissioner May, and with no further discussion, the motion passed unanimously.

No correspondence was received.

During Public Comment, Steven Archambault from the Charter Review Committee, mentioned that the review process would be beginning shortly, and we would be invited to participate.

Under Old Business, Commissioner Tyler stated that he would draft a letter to Mr. Dunn concerning the adornments and bench at the South Cemetery that are in violation of the Rules and Regulations under Chapter 310.

The Columbarium was installed on October 10th at the North Cemetery under the direction of Supt. Holman and the crew from Rock of Ages and Leominster Monument. It was suggested that a photo should be taken of the Columbarium with members of the Commission, Supt. Holman, former Supt. Bingham, former Commission Chair Steve Schaff and a representative of Leominster Monument, for insertion into the Lunenburg Ledger.

Rates for the Columbarium Niche Wall was discussed, and a motion by Chairman May was made to set the rate of \$1200.00 per niche, which would hold 2 cremations, and would also include the engraving. Also in the motion was to have only Leominster Monument do the engraving. The motion was seconded by Commissioner Tyler, and with no further discussion was passed unanimously. We also have three extra cover plates, so that the niches will always be sealed during engraving.

Chairman May mentioned that he is going to draft a letter to the Town Manager concerning Supt. Holman's availability for year- round burials since the Niche Wall will be accessible during the Winter months.

Supt. Holman presented the Commissioners with several invoices including repairs to the old Ferris mower, tree work in the South Cemetery, shrub replacement for shrubs that were

damaged by accident and an invoice for the new Ferris mower recently purchased from Sheperd's. These were all approved with the exception of the new Ferris mower. The Commission had concerns that since we were buying it, we wanted to make sure it was used only by Supt. Holman and only for the Cemeteries.

Town Manager Heather Lemieux was present as an invited guest and agreed to draft a letter stating that the new Ferris mower would be the property of the Cemetery Dept. and would not be used for any other purpose. After some discussion a motion was made by Commissioner May to pay for the new mower, understanding that a letter would be forthcoming. The motion was seconded by Commissioner Tyler and with no further discussion was approved unanimously.

Lastly, Supt. Holman mentioned that he would like to attend Dept. Superintendent meetings, and the Town Manager said she would make sure he is included in the future.

With no further new business to discuss, a motion was made by Commissioner Tyler to adjourn, seconded by Commissioner May, with no further discussion, the meeting was adjourned at 9:11 pm

Respectfully Submitted

William Tyler, Clerk.