

Town of Lunenburg



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LUNENBURG TOWN
CLERK'S OFFICE

Cemetery Commission
Lance D. May, Chairman
Lorraine Mendoza, Vice Chairman
William Tyler, Clerk

The Lunenburg Cemetery Commission met on February 12, 2018 at the Lunenburg Public Library Conference Room. The meeting was called to order by Chairman May at 7:00 pm. Members present were Commissioners, Lance May, Lorraine Mendoza, William Tyler and Cemetery Superintendent Todd Holman.

Minutes from the January 11, 2018 meeting were read and upon a motion by Chairman May to accept the minutes as written, seconded by Commissioner Mendoza, and with no further discussion, the motion was passed unanimously.

The Town Clerk's notice was received concerning the Town Caucus on March 12th, and also February 15th is the deadline for submitting information for the Annual Town Report.

Steve Archambeault, from the Charter Review Committee was present to discuss the Cemetery Commissions changes to the Town Charter. He was informed by Chairman May that due to the growth in Town and the need for more availability from the Cemetery Superintendent the wording in the charter needed to be amended to add the word "sole" to Section 3-5- line b, powers and duties.

Superintendent Holman submitted his draft of the Town Report to the Commission and it was accepted as amended. Commissioner Tyler will send it to the Selectman's office. Superintendent Holman also submitted bills for Maki Building Supply, Outhouse and food for the Prisoners from the Worcester County Sheriff's Office. Remaining balance was \$2,113.57 in the Sale of Lots Accounts.

The possibility of a Grant to be used for the North Cemetery Receiving Tomb handicap access ramp was discussed. A motion was requested by Chairman May to direct Superintendent Holman to develop and design specs for the handicap access railing and walkway from the Mass Office of Disabilities. The motion was made by Commissioner Mendoza, seconded by Commissioner Tyler and with no further discussion, unanimously approved.

Bids for engraving the Niche Wall at North Cemetery were opened and after some discussion, Leominster Monument was unanimously approved as the low bidder for engraving.

A possible plowing route for the North and South Cemeteries in anticipation of opening the cemeteries next winter was discussed, it was taken under advisement.

Lastly amending Rules and Regulations was discussed, and it was decided to discuss further at our March meeting.

The next scheduled meeting is March 1st at 7:00 pm at the Lunenburg Public Library. With no further business to discuss, a motion was made by Chairman May to adjourn, seconded by Commissioner Mendoza. The meeting was adjourned at 10:30 pm.

Respectfully submitted, William Tyler, Clerk