

Town of Lunenburg



**Cemetery Commission
Lance D. May, Chairman
Lorraine Mendoza, Vice- Chairman
William Tyler, Clerk**

Cemetery Commission Meeting Minutes September 13, 2018 Lunenburg Public Library Conference Room

Meeting was called to order at 7:00 PM by Chairman May, other members present were Lorraine Mendoza, Vice-Chair, William Tyler, Clerk. Also present was Todd Holman, Cemetery Superintendent.

Minutes were read from meetings of July 12th, July 31st - August 7th and September 5, 2018. Upon a motion by Chair May to accept the minutes as written, seconded by Vice-Chair Mendoza, minutes were approved unanimously.

With no correspondence or public comment, the budget was reviewed and vouchers were signed for Ramaker for website maintenance and Lunenburg Ledger for advertising.

Comm. Tyler has been in touch with the building dept. at Monty Tech concerning the building schedule and will continue to keep the Commission informed of any new information. After meeting with the building inspector, it appears we will need a plot plan drawn up for the new building in order to get a building permit. It was decided to contact Whitman and Bingham, Civil Engineers to get a price and after some discussion, a motion was made by Comm. Mendoza seconded by Comm Tyler to put a cap of \$1000.00 for the plot plan, with no further discussion it was approved unanimously.

There was also some discussion of a container to house all the lumber and other items in the current building before demolition. No decision was made at this time and will be discussed at the next meeting. However, a letter is to be sent to the Town Manager, requesting the Superintendent be available for all tasks involved with this project. A backhoe will be needed to remove old gravestones and other material that is around the base of the building. Comm. Tyler will draft the letter and send it to the Town Manager.

Superintendent Holman stated that the prisoners will be available the week of November 26-30 for help with leaves and other clean-up duties.

It was decided to discuss Cemetery rates at the next meeting.

With no further business before the Commission, a motion was made to adjourn by Chair May, seconded by Comm Tyler and with no further discussion, meeting was adjourned at 9:15 PM

Next meeting, October 11, 2018 @ 7:00 PM

Respectfully Submitted
William Tyler, Clerk