

Town of Lunenburg



**Cemetery Commission
Lance D. May, Chairman
Lorraine Mendoza, Vice- Chairman
William Tyler, Clerk**

Cemetery Commission Minutes October 11, 2018 Meeting Lunenburg Public Library Conference Room

Meeting was called to order at 7:05 pm by Chairman May. Other members present were Vice-Chairman, Lorraine Mendoza, and Clerk, William Tyler.

A motion was made by Chairman May to change the order of the agenda, to accommodate a member of the Charter Review Committee, who has a previous engagement. Seconded by Vice-Chair Mendoza, voted unanimously.

First order of business was re-organization of the Commission. The following nominations were put before the Commission. Lance May, Chair, Lorraine Mendoza, Vice-Chair and William Tyler, Clerk, with no further discussion, it was voted to accept the nominations as presented unanimously.

Minutes from the September 13th were read and upon a motion by Chair May, seconded by Vice-Chair Mendoza, the minutes were accepted unanimously.

Steve Archambault from the Charter Review Committee was present to give the Commission an update on the progress of the committee to this point. He informed the Commission that the Committee meets the second and fourth Wednesdays of every month. Dates to include: 10/24, 11/7, 12/12 and possibly 12/26. He suggested that we formulate what changes we would want and to schedule a meeting with the Charter Committee.

The Holman St. Cemetery building is awaiting demolition, pending a plan to remove the old gravestones that are scattered around the building. It was decided to get a price from M&M Services for the use of a backhoe and operator, since the DPW Director cannot commit to giving the Supt. any help in this process. Also, upon a motion by Commissioner Tyler, seconded by Vice-Chair Mendoza, to purchase a used 8x20 storage container for the purpose of storing whatever useful tools and other items that remain in the building before demolition. It was voted unanimously to purchase this container.

Cemetery rates were discussed and the possibility of increasing the Niche Wall price to \$1400.00 was discussed. It was taken under advisement to be further discussed at a future meeting.

Also discussed was the possibility of placing an add in the Fitchburg Sentinel advertising the Niche Wall and its availability year- round. Commission Tyler will follow up with prices before the next meeting.

The subject of the ADA grant for the handicap access to the Niche Wall at North Cemetery was discussed, with Commission Tyler reporting that he met with the Town Manager and submitted bids for the paving of parking lot and the ADA compliant railings, totaling \$30,528. Bid notification will occur on December 3, 2018.

Notification was received of a private donation in memory of George Reichart, a former Cemetery Commissioner. His son wishes to donate a sum of money for the purchase of signs showing Rules and Regulations for both Cemeteries. It was advised that he send a letter stating his wishes and then we could establish a special account in his name that could be drawn on to fulfill his wishes.

Commissioner Tyler is in the process of contacting LUK in Fitchburg for assistance in obtaining Summer help next year for the Supt. He will report on this at the next meeting.

Next meeting date: November 29, 2018 @ 7:00 pm

With no further business before the Commission, a motion was made by Chair May to adjourn, seconded by Comm. Mendoza. Meeting was adjourned at 9:05 pm.

Respectfully submitted
William Tyler, Clerk