

LUNENBURG CEMETERY COMMISSION

Nancy Foss-Yasko, Chair
David Dorren, Vice-Chair & Clerk



17 Main Street, P. O. Box 135
Lunenburg, MA 01462
978-582-4144 Fax 978-582-4148

MEETING MINUTES

Tuesday, October 31, 2023 – 11:30AM

Lunenburg Public Library
1023 Massachusetts Ave., Lunenburg, MA
Suldonik Conference Room

11:30am – The Cemetery Commission Meeting was called to order at 11:31am by Chair, Nancy Foss-Yasko, other members present were David Dorren, Vice-Chair & Clerk. Also present was Bill Bernard, DPW Director.

Public Comment – Nancy Foss-Yasko, Chair asked if there was any Public Comment? There was none.

DPW Director Updates –

DPW Director Bill Bernard mentioned he wanted to clarify the total number of hours that the Town Manager mentioned at the last meeting. Bill mentioned that the maximum number of hours for the Superintendent and 2 seasonal workers in a year is 2,770. The calculation is 5 days per week at 40 hours per week x 52 weeks = 2,080 hours. The 2 seasonal workers would work 690 for the year. The total 2,080 + 690 = 2,770. This does not include overtime. Chair person Nancy Foss-Yasko asked for a printed validation of the difference between the 3,952 hours stated at the previous Select Board Meeting and the 2,770 hours that was stated at this meeting. What is the source/validation of these numbers?

Bill further stated that the DPW/Cemetery Budget totaled \$113,027.48 for fiscal year 24. This included payments to Helen for flowers and watering of front of North & South Cemeteries, The Beaulac Brothers - \$9,990 for the hedges along Holman Street and \$3,920 for the weed whacking within the North Cemetery, supplies for the cemeteries, gasoline, uniforms and Purchase of Services.

To save on time and therefore save on man hours Vice-Chair Dorren suggested that the DPW fix the blower that Director Bernard stated was not working. By fixing the blower he can blow leaves into the truck instead of using hand blower and putting into piles and then into barrels and then loading into trucks. Vice-Chair Dorren also made the comment that The Superintendent of Cemetery stated in one of the Commissions meetings he starts mowing at one end of the cemetery then goes to the other end of the field, then comes back toward the middle making it at least 4 sweeps back and forth

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instead of going in one direction. In reviewing this process, the Cemetery Commission sees a waste of cemetery time and money every year.

Holidays -

In discussing Memorial Day and Veterans Day the DPW Director stated he will look into the State Purchasing plan for small new flags for the cemeteries for those holidays.

Rules and Regulations -

The Cemetery Commission made a motion to accept the Rules and Regulations as amended on 10-31-23. Motion was passed 2-0. DPW Director Bill Bernard mentioned that he cannot meet the Standards of the New Rules and Regulations. The Cemetery Commission then recommended ways to help the Superintendent achieve meeting the Rules and Regulations to the point of bringing in private company for mowing and landscaping which will give the Superintendent more time to accomplish his other duties.

Motion was made to adjourn by Vice-Chair and Clerk, David Dorren. With no further discussion the meeting was adjourned at 12:38pm. Motion passed 2-0

Next meeting scheduled for November 30,2023 at 9am.

Respectfully submitted,

Nancy Foss-Yasko, Chair
David Dorren, Vice-Chair and Clerk
Electronic Signatures