

LUNENBURG CEMETERY COMMISSION

Nancy Foss-Yasko, Chair
David Dorren, Vice-Chair
Michael Clark, Clerk



17 Main Street, P. O. Box 135
Lunenburg, MA 01462
978-582-4144 Fax 978-582-4148

MEETING NOTICE

Thursday, July 25, 2024 – 9:00AM
Lunenburg Town Hall – Bilotta Meeting Room

AGENDA

In accordance with the requirement of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast live over the Lunenburg Public Access channel, on FacebookLive on the Public Access Facebook page (<https://www.facebook.com/Lunenburg-Public-Access-Cable-157427270975305/>) and will be uploaded to the LunenburgAccess YouTube after the meeting.

This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

Remote Participation – Join Zoom Meeting: <https://us02web.zoom.us/j/7927370353?omn=87647334324> – Meeting ID: 792 737 0353

A member of the public who wishes to record a meeting must first notify the chair and must comply with reasonable requirements regarding audio or video equipment established by the chair, so as not to interfere with the meeting. The chair is required to inform other attendees of any such recording at the beginning of the meeting. If someone arrives after the meeting has begun and wishes to record the meeting, that person should attempt to notify the chair prior to beginning recording, ideally in a manner that does not significantly disrupt the meeting in progress, (such as passing a note for the chair). The chair should endeavor to acknowledge such attempts at notification and announce the fact of any recording to those in attendance.

The agenda lists all the topics which may be discussed at the meeting and are those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law. Public participation is encouraged and public comments may be welcome during committee member discussions at the discretion of the Chair. Please note during Public Comment that you have three minutes to give your Public Comment – Thank you...

9:00 AM – Call to Order

1. **Public Comment**
2. **Review and Approve Minutes** from June 20, 2024 meeting.
3. **DPW Director Updates and Discussions.**
4. **Discuss Open Items/Upcoming Projects.**
 - a. Review of DPW Maintenance Plan.
 - b. Illumination solar lights quote for both South and North Cemetery flag poles.
 - c. Family Plot Refund – discussion on future refunds and review of paperwork that is presented to a family when purchasing plot.
 - d. Financial Bartholomew & Company discussion.
 - e. Finance Committee upcoming meeting on the 8th of August.
 - f. ARPA Funding Opportunity – approximately \$313K in funding that has not been committed to projects. Proposals needs to be submitted to the Select-Board by July 31, 2024 – 4:00PM. Discussion on projects that the Cemetery Commission would like to see submitted for possible approval by the Select-Board.
 - g. On-going investigation of the use of robotic mowers – researched complete by Michael Clark, Clerk.
 - h. Lakeview quote – South Cemetery hedges trimming - \$2,625.00.
 - i. Ramaker – (1) Professional Service License - \$1,200 and (1) Maintenance Support - \$800.00. Discussion for additional license.
5. **Future Meeting Schedule** – Third or Fourth Thursday of each month – August 22, 2024.
6. **Adjourn**