

LUNENBURG CEMETERY COMMISSION

*Mike Clark, Chair
David Dorren, Vice-Chair
Donna Landry, Clerk*

*DPW Department Director: Bill
Bernard
Cemetery Superintendent: Todd
Holman*



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Meeting Minutes Thursday, February 26, 2026– 6:00PM

Lunenburg Public Library – Sudolnik Conference Room Agenda

In accordance with the requirement of the Open Meeting Law, the meeting was recorded and uploaded to the LunenburgAccess YouTube. This meeting was held in-person at the location provided on this notice.

1. Stand for Pledge of Allegiance.
2. Review and Approve Minutes. Reviewed draft of Dec 19 minutes, waiting for AI export of Dec 11 minutes.
3. Public Comment

Chair Mike Clark brought up winter access to the cemeteries, Superintendent Todd Holman's response was that it is a liability to provide. Entrances are cleared as time permits. Gates are not locked, fire and police require access if someone enters and needs help.

4. Budget & Expenditures Review

Article to Town Manager & Select Board: Vice Chair David Dorren made a motion to request a \$20K transfer from the Sale of Lots Fund to Capital fund for embellishment of the Cemeteries. Clerk Donna Landry seconded. AIF

Plaque – David Dorren made a motion to approve 2k for headstone work and plaque for Fish Street cemetery. Donna seconded, AIF.

5. Invoices Due – none due (lights on Poles have been completed)

6. DPW Director & Superintendents reports

- North Cemetery Backlot Expansion – Engineering Plan Review

DPW Director Bill Bernard called Greg Roy (Dillis & Roy), working on cost estimates.

Todd Holman – Scheduled 4 burials to do in spring, 2 in mausoleum, 10 cremations, 5 additional not committed yet.

Fertilize in spring, fix – stain compost bins, 2 part timers lined up to work.

Finish flailing in North Cemetery (completed South cemetery), will be done on a yearly rotating basis.

Hedge Trimming in South Cemetery required and to be put out to bid.

Cemetery Building Sign needs to state Division of DPW, not Dept of due to 2001 change.

7. Rules versus Bylaws comparison

Discussed in general, Bill Bernard put in for a fulltime employee as part of goals, Mike Clark to follow up with letter.

David Dorren asked if there are internships available, no paid but for college course credit

Todd Holman to present recommendations for updates in areas of the Rules & Regulations that are sticky points

David Dorren and Donna Landry will check into Sale of Lots costs that other towns are charging

- Lot pricing, reports from other towns, looking into pricing structure.

8. Grants ongoing discussion

9. Next meeting time – March 26th, 6:00 pm David will reserve room (also April, May & June)

10. Adjourn – David Dorren made motion to adjourn, Donna Landry seconded, AIF at 7:16pm

Respectfully submitted

Donna L. Landry