



## TOWN OF LUNENBURG

### Charter Review Committee

MINUTES  
27 December 2017

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JAN 23 2018

LUNENBURG TOWN  
CLERK'S OFFICE

Meeting Posted: Yes  
Place: Ritter Memorial Building, 960 Massachusetts Avenue  
Time: 7:00PM

#### CALL TO ORDER

Chairman Ebersole called the meeting to order at 7:01 PM  
Present: Bob Ebersole (Selectmen), Jaime Toale (Selectmen), Katie Adams (School Committee), Mark Erickson (Finance Committee), Steve Archambault (Community Representative)  
Absent: Michael-Ray Jeffreys (Planning Board), Michael Mackin (School Committee), Terri Burchfield (Finance Committee), Nancy Gray (Community Representative)

#### MINUTES

Mr. Archambault moved to approve notes from 12/13/2017; seconded by Mr. Toale; all in favor.

#### DISCUSSION

Feedback from committees:  
None additional at this time

Mr. Ebersole confirmed that Town Manager will join the meeting on January 10.

Discussion of Article 5: Reviewed sections 5-1 and 5-2 and briefly discussed. Did not review section 5-3 as this deals with finance and we will review with TM in January. Discussed section 5-4. Mr. Ebersole questioned why it appears in this particular section of the charter.

Continued discussion of Section 6-7. Consider including wording that says the Fincom budget letter is part of the warrant which is mailed to all voters. Discussed timing of capital budget, 150 day lead time.

Reviewed and discussed article 7, General Provisions.

Discussed the need for more clarity in section 7-8 and the need to be consistent with MGL. Use "minutes" of proceedings in section 7-8(c). Consider including rules, policies and procedures and minutes. Paragraph (d) Voting, says we need to include a call of the roll on all votes. Discussion of (e) Quorum; wording needs to be more clear so we know what is a quorum and what is a majority of a quorum. Section 7-9 is more clear than the TM section dealing with removal.

Reviewed and discussed Article 8, Transitional Provisions

Discussion of timeline and milestones: Ms. Adams drafted a timeline with milestones; 42 days prior to ATM the warrant closes (Mar 23); final proposed changes by Feb 28 gives Town Counsel the month of March; first public hearing would be Feb 21. Discussed having preliminary votes on proposed changes during second meeting of January (Jan 24).

Mr. Erickson suggested we organize our comments by what is not changing, what is a style change and what is a substantive change. This will help focus our remaining work and determine if we can make the ATM date.

We discussed that our supermajority is 6 of 9, so any proposed change will require 6 votes in the affirmative.

**ACTION ITEMS**

1. Continue communication with boards and committees.

**PUBLIC COMMENT**

None

**BOARD COMMENT**

None

**MEETING SCHEDULE**

Next meetings:

Wednesday, January 10, 2018, 7:00 PM, Ritter Building

Wednesday, January 24, 2018, 7:00 PM

**ADJOURNMENT**

Motion to adjourn by Mr. Archambault, seconded by Mr. Toale; all in favor; 8:28