

TOWN OF LUNENBURG

Lunenburg Conservation Commission

Jennifer Pewtherer	<i>Chair</i>
Richard Bursch	<i>Vice Chair</i>
Michael Larouche	<i>Clerk</i>
Mary Wilson	<i>Member</i>
Chris St Germain	<i>Member</i>
Teddy Doucette	<i>Member</i>
Andrea Burnap	<i>Member</i>



Tel: (978) 582-4146
 960 Massachusetts Ave
 Lunenburg, MA 01462

Herlin Jamie – Interim Consv. Admin
 Michael Gale – Admin Assistant

MINUTES

Wednesday, October 15 – 7:00 PM | Zoom (Remote)

1. CALL TO ORDER

Roll Call: J. Pewtherer, M. Wilson, R. Bursch, M. Larouche, C. St Germain.

Absent: A. Burnap, T. Doucette

Call to Order at 7:03pm by J. Pewtherer

2. APPOINTMENTS: None

3. ANNOUNCEMENTS

a. Public Comment: None

b. Minutes of Previous Meetings:

10/1, 9/17, 9/3, 8/20, 7/16, 3/19, 3/5, 2/19, 2/5, 1/29, 12/18

Motion:	M. Wilson, to approve minutes of 10/1			
Second	M. Larouche			
Vote:	M. Wilson – AYE	R. Bursch – AYE	M. Larouche - AYE	C. St. Germain – AYE
	J. Pewtherer – AYE			

4. NEW PUBLIC HEARINGS

a. 23 Tilton Ave – NOI-25-21 [video link](#)

A Notice of Intent by Stephen Raboin for the construction of a replacement septic system.

Ryan proctor (Dillis & Roy) represented the applicant to replace a failed septic system outside the 100-foot buffer zone. Pearl Hill Brook is within the 200-foot riverfront offset. No fill will be brought in. Erosion control plans were reviewed. Excess material will be trucked offsite and not stored. DEP issued a file number (208-1361) and proposed no questions.

M. Wilson wanted the location of the current septic field, which was identified. R. Bursch wondered about trees. There is only one tree in the yard which is off to the side.

Motion:	R. Bursch, to approve the project as presented.			
Second	M. Wilson			
Vote:	M. Wilson – AYE	M. Larouche – AYE	C. St. Germain - AYE	R. Bursch – AYE
	J. Pewtherer – AYE			

5. CONTINUED PUBLIC HEARINGS

a. 763 Northfield Rd- NOI-25-19 (Continued from October 1)

A Notice of Intent by the Town of Lunenburg-DPW for the replacement of the deteriorated culvert at the Northfield Road crossing over Mulpus Brook in order to mitigate further deterioration, prevent potential flooding caused by the existing undersized culvert, and meet the Massachusetts River and Stream Crossing Standards to the maximum extent practicable. The proposed culvert replacement is a 38-foot, 4-foot diameter precast reinforced concrete piped culvert with precast headwalls at both pipe ends. The proposed culvert will match the existing culvert's alignment.

On September 30, the applicant asked for a continuance until 'further notice'.

Motion:	C. St. Germaine, to continue to November 5, 2025.			
Second	M. Wilson			
Vote:	M. Wilson – AYE	R. Bursch – AYE	M. Larouche - AYE	C. St. Germain – AYE
	J. Pewtherer – AYE			

6. ADMINISTRATIVE DETERMINATIONS

a. 135 Flynn Rd- CAD-25-16 (Continued from October 1)

Request to replace deteriorating deck using same footprint. (If footings need to be replaced, withdraw this application and file an RDA. If continuing, add erosion controls to the diagram.

Louise and John Tata (135 Flynn Road) were present. The contractor stated they would use existing tubes. J. Pewtherer reviewed the status of the request. She also shared the requested erosion control plans.

Motion:	R. Bursch, to approve Agent's Determination with the caveat: 1. Prior to the start of work, the Agent goes on-site to ensure erosion protection is in place properly			
Second	M. Wilson			
Vote:	M. Larouche – AYE	C. St. Germain – AYE	R. Bursch - AYE	M. Wilson – AYE
	J. Pewtherer – AYE			

b. **Extension Request Permits:** None

c. **Certificates of Compliance:**

155 Reservoir Road

At the last meeting they were missing the 'as-built' plans. These have been provided. In reviewing OpenGov entries this is for 155 Reservoir, and 105 Reservoir is still open, which has caused them to call this a "partial completion".

Motion:	R. Bursch, to approve partial Certificate of Compliance: 1. Applies only to lot 6 at 155 Reservoir Road under the original order 208-1080			
Second	C. St. Germain			
Vote:	M. Wilson – AYE	M. Larouche – AYE	C. St. Germain - AYE	R. Bursch – AYE
	J. Pewtherer – AYE			

d. **Notice of Project Change:** None

7. **ENFORCEMENT**

a. **Violations, Enforcement Actions, and Hearings:**

- i. 10 Mass Ave- certified mail returned
M. Wilson noted that Dillis & Roy had been retained.
- ii. 1168 Mass Ave Rear- Violation fine to be mailed
- iii. 48 Meadow Ln- In contact with property owners
- iv. 1147 Mass Ave- certified mail returned
- v. 314 Highland St- Violation fine to be mailed
- vi. 199 Mass Ave- filed NOI

b. **Emergency Certifications:** None

8. **NEW BUSINESS**

a. Topics Unknown – 48 Hrs. Advance of Meeting

M. Wilson forwarded the request from Bob Pease to increase the amount on the Maki purchase order funded through the timber rights fund. M. Wilson reviewed the work. \$2,000 would cover the arrears, existing needs, and leave about \$1,500 for further needs.

Motion:	M. Larouche, to approve an additional \$2,000 to the Maki Purchase Order, coming from the Timber Rights Fund.			
Second	M. Wilson			
Vote:	M. Wilson – AYE	M. Larouche – AYE	C. St. Germain - AYE	R. Bursch – AYE
	J. Pewtherer – AYE			

b. Forest Cutting Plans:

i. Flat Hill Rd- 162.43439.26 [Cutting Plan](#)

These are exempt from the Wetlands Protection Act, but we have 10 days to provide comments. There was a general sharing of understanding as this was new to many members.

9. **OLD BUSINESS**

a. **Conservation budget:** None

b. **Encroachment Issues:** None

c. **Open Space & Land Use:** None

d. **Hollis Rd Residence:** None

e. **Committee Reports:**

- i. Master Plan Steering Committee: None
- ii. Open Space: None
- iii. Storm Water: None
- iv. By-Law Review Committee: None

f. Grant Update:

M. Wilson reviewed the status, which included requesting an extension to improve handicapped access. She is writing the proposal.

M. Wilson applied for reimbursement for invoices totaling approximately \$35,000, and we received about \$28,000 reimbursement. Another \$7,000 is funded through ARPA grant money.

10. COMMUNICATIONS / PUBLIC COMMENT

- a. M. Wilson noted that in the Lane/Large Town Forest area there have been reports of new trails being created without permission. J. Pewtherer will reach out to the Town Manager and the town attorney.
- b. It was noted that the agenda links need to be clickable for the public to use.

11. UPCOMING MEETING SCHEDULE:

- a. November 5 at 7:00PM by Zoom

12. ADJOURN

Motion:	M. Wilson, to adjourn at 7:50PM			
Second	R. Bursch			
Vote:	M. Wilson – AYE	R. Bursch – AYE	M. Larouche - AYE	C. St. Germain – AYE
	J. Pewtherer – AYE			

Respectfully submitted,
Michael Gale - Admin Asst.