

CALL TO ORDER: 9:30 a.m.

Present: Chairperson Pete Lincoln, Director Sue Doherty, Cheryl Moisan, Betty DiGiacomo, Diane Nowd, Jane Rabbitt, Deb Lincoln, Judy Tarbell, Sarah Grant, and Barbara Brown

Absent: Kevin McNally, Jacquelyn Dwyer

GUESTS: Selectman Jamie Toale, Eagle House Supporters Liaison Marie Burchfield

ANNOUNCEMENTS: Ms. Doherty reminded the board that Town Meeting is scheduled for 7 p.m. on November 13, 2018.

MINUTES APPROVAL: Ms. Rabbitt asked about when the vents in the roof would be fixed. Ms. Doherty replied that someone is supposed to come this week. Ms. DiGiacomo motioned to approve the minutes from the October 9, 2018 meeting, Ms. Nowd seconded. On vote, motion carried unanimously.

CURRENT BUSINESS:

1. Director's Report:

- **Dementia Friendly Community:** Ms. Rabbitt reported that the second meeting of the Dementia Friendly Focus Group went well. Keith Lanzilotti, the Memory Café Coordinator, gave a presentation on examples of dementia friendly communities in Europe. Pastor Ernie Farrar is collaborating with other churches in town; Superintendent of Lunenburg Public Schools Kathleen Burnham attended the meeting and said she would work on developing community service projects for students. The fire and police departments, represented by Karen Weller and Brad McNamara, are working on a "Safe Return" program, and setting up a data base with names of those in town with dementia. Ms. Rabbitt also reported that the Alzheimer's Association will provide free training, and the plan is to get departments trained one at a time.
- **Memory Café:** Ms. Doherty reported that the Memory Café is the best thing the Eagle House has offered in a very long time. Six new people attended the October café where Beekeeper Pat Aubuchon gave an engaging presentation. Ms. Doherty reported the Memory Café has been awarded the following grants: \$500 from the Massachusetts Councils on Aging, \$500 from the Friends of Nashoba Hospital, \$1,000 from the Lunenburg Turkey Hill Family Lions Club, \$3,000 from the Eagle House Supporters, as well as COA Gift Fund designations, and Formula Grant funds. The Memory Café was not awarded a grant from Blue Cross Blue Shield. Ms. Doherty reported she has also applied for a grant from the North Central Massachusetts Community Foundation. Ms. Doherty also recognized the work of volunteers who set up for the October café. Ms. Rabbitt asked if there would be handouts available at the next café that point out resources people could use if interested.
- **2018 MCOA Conference:** Ms. Doherty and Outreach Coordinator Pauline Roy attended the Conference in Falmouth, MA this year. Ms. Doherty attended

dementia friendly seminars, as well as a virtual programming seminar, which inspired her to try a new armchair travel program at the Eagle House.

- **Building Report:** Ms. Doherty reported that damage from the ice dams around the main entrance has been repaired. Ms. Doherty submitted to the 2020 Capital Plan via the DPW to reconfigure the roof over the main entrance of the Eagle House. Ms. Doherty has suggested the town hire a project manager to tackle the many tasks ahead. The Eagle House needs new floors in two bathrooms, interior painting, a parking lot adjacent to Kids Kingdom, and a building generator. Ms. Doherty also discussed a possible fire escape and elevator for the second and third floors, which currently are not ADA compliant.
- **Upcoming Events:** Ms. Doherty went over a list of events to take place in November and December.

EAGLE HOUSE SUPPORTERS REPORT: Ms. Lincoln reported that there is still no one available to fix the unfinished shuffle board court. Three new members have been voted in to the Eagle House Supporters Board, Bob Hamel, Gaynor Grieci, and David Dorren. Ms. Burchfield thanked Ms. Brown for the idea of announcing the Ham and Bean Supper at the homecoming football game, and announced that \$326 was collected at the door that night. Ms. Burchfield said many people donated baked goods, and she had more volunteers than she knew what to do with. The Supporters Ham and Bean Supper is on her calendar for next year. The supper raised a total of \$1,000 for the Eagle House Supporters.

NOTICES AND COMMUNICATIONS: none

BOARD COMMENT: Ms. Lincoln thanked Ms. Tarbell and Ms. Doherty for their work on getting the road signs for the Eagle House posted, even though the signs have only one side, but that will be addressed.

PUBLIC COMMENT Mr. Toale echoed Ms. Doherty's announcement about Town Meeting scheduled for that night at 7 p.m.

ADJOURNMENT At 10:30 a.m. Ms. DiGiacomo motioned to adjourn, Ms. Grant seconded. On vote, motion carried unanimously.

UPCOMING MEETING SCHEDULE

Tuesday, December 11, 2018 9:30 a.m.