

CALL TO ORDER: 9:30 a.m.

Present: Director Susan Doherty, Chairperson Deb Lincoln, Cheryl Moisan, Betty DiGiacomo, Diane Nowd, Jane Rabbitt, Pete Lincoln, Judy Tarbell, Sarah Grant, John Pesenti, Susan O'Sullivan

Absent: Barbara Brown

GUESTS: Council on Aging Liaison to the Eagle House Supporters Marie Burchfield

ANNOUNCEMENTS: Ms. Lincoln wished a happy birthday to all the people with a birthday in September. Ms. Lincoln also announced that Chris Bibby resigned from the Eagle House Supporters and that Marie Burchfield is the liaison again. Ms. Doherty informed the board that former town employee Jan Carrier passed away, and her services would take place Friday, Sept. 20, 2019 from 3:00 p.m. to 6:00 p.m. at the Apple Hill Farm in Leominster.

MINUTES APPROVAL: The board realized the time of the Board of Selectmen Volunteer Appreciation event was incorrect in the minutes of the prior meeting. Ms. DiGiacomo motioned to approve the minutes of the August 13, 2019 meeting as amended. Mr. Lincoln seconded. On vote, motion carried unanimously.

CURRENT BUSINESS:

1. Director's Report:

- **New Council on Aging Board Member Orientation:** A version of the old packet was distributed to new members Ms. O'Sullivan and Mr. Pesenti. Ms. Lincoln, Ms. Rabbitt, the new members, and Ms. Doherty will assess and update the packet contents for future new members of the COA.
- **Boston Post Cane:** New recipient Lucy Chartrand will be 102 in November of this year. Ms. Doherty learned that Ms. Chartrand was eagerly waiting to accept the cane as her older sister once held it, and the two were quite competitive. Ms. Lincoln, Ms. Doherty, Mr. Lincoln, and chairman of the Board of Selectmen Tom Alonzo visited Ms. Chartrand at her home and presented a certificate and Boston Post Cane commemorative pin on September 11, 2019.
- **Building Report:** Ms. Doherty reported that the access ramp from the upper parking lot to the Eagle House has been repainted, along with the pergola and swing that sits beside the ramp. Ms. Doherty also reported that Kit Walker of the DPW noticed a crack in the sidewalk leading to the front door of the Eagle House. Mr. Walker is also looking into replacing the rotted wood on the front porch of the Eagle House, as well as resetting the granite benches and repointing the bricks behind the Eagle House. Mr. Pesenti highly recommended investing in a leaf guard gutter to go along the porch roof. Ms. Doherty also reported that dumpster located in the upper parking lot is meant to be shared between the Eagle House and the Boys and Girls Club. Ms. Doherty has seen neighbors using the dumpster for their own household

trash, and reported the abuse to the Town Manager. The Town Manager has issued a cease and desist order to the abutters, and the dumpster is slated to be padlocked so only the Eagle House and Boys and Girls Club will have access.

- **Upcoming Events:** Ms. Doherty announced special events happening soon at the Eagle House, including the fifth annual tea party, which was already sold out at the time of the meeting. Ms. Grant added that there were 22 volunteers to help make the event possible.

EAGLE HOUSE SUPPORTERS REPORT: Ms. Lincoln turned the report over to Ms. Burchfield who informed the board that the last meeting of the Supporters was canceled due to lack of quorum. Ms. Burchfield also reported that at their Annual Meeting the Supporters realized that all officers' terms would end in the same year. The board also refreshed their conflict of interest knowledge. Details are being ironed out on the Ham and Bean Supper fundraiser to take place Saturday, October 19, 2019, from 4:00 to 7:00 p.m. at the Eagle House. The Eagle House Supporters are looking for a new member to replace Ms. Bibby.

NOTICES AND COMMUNICATIONS: Ms. Doherty reported she has been participating in the Americans with Disabilities Act committee meetings, and they recently met and discussed a study on sidewalks and ramps in the center of town. The estimated cost also included Emerald Place, which actually isn't to be included in future projects, so the cost of adding sidewalks is unknown. There will be a public hearing at the end of October, according to Ms. Doherty. Ms. Doherty also informed the board that one of the van drivers left, but that a new one, Helen Godin, will be hired. Ms. Godin is actually a retired MART bus driver, and Ms. Doherty will request the personnel committee consider raising her starting rate of pay given her experience.

BOARD COMMENT : Mr. Lincoln asked about the rocks along Memorial Dr. and whether they would be removed. Ms. Doherty said she contacted Lunenburg Police Chief Jim Marino, who said he would contact Tanner Cole, who was the one to put down the rocks in the first place. Ms. Lincoln brought up the Eagle House Volunteer Recognition Cookout, and said it was a success, and thanked those on the board who volunteered at the event.

PUBLIC COMMENT

ADJOURNMENT At 10:06 a.m. Ms. DiGiacomo motioned to adjourn the meeting, Mr. Lincoln seconded. On vote, motion carried unanimously.

UPCOMING MEETING SCHEDULE

Tuesday, October 8, 9:30 a.m. at the Eagle House

Respectfully submitted,
Amanda Koeck