

**Lunenburg Council on Aging
Meeting Minutes
January 9, 2024**

Minutes Approved at the 2/20/24 COA Meeting

CALL TO ORDER Chairperson Deb Lincoln called the meeting to order at 9:37 am.

PRESENT Deb Lincoln (Chairperson), Susan Doherty (Director), Pete Lincoln, Cathy Beale, Jane Rabbitt, James McGuigan, Susan O'Sullivan, Helen Balcom, Betty DiGiacomo, Judy Tarbell & Michele Beauvais.

EXCUSED Diane Nowd

GUESTS Selectboard member Lou Franco, Marilyn Poor & Matthew Allison

ANNOUNCEMENTS Ms. Lincoln is encouraging everyone to take a Plan Lunenburg Survey. They will be available at the LAAC & must be returned by 1/25/24.

PUBLIC COMMENT Ms. Tarbell commented that former board member Rene Shattuck passed away recently. A moment of silence was observed in memorium.

MINUTES APPROVAL Ms. DiGiacomo motioned to approve the December 12, 2023 minutes. Mr. Lincoln seconded the motion. All approved and motion carried.

NEW BUSINESS

1. **Century Club You Tube:** The birthday celebrations of our recent Centenarians are available to watch on You Tube.
2. **FY25 COA Budget Request** Ms. Doherty will make a request that the Meal Site Manager position be made into a full-time, benefited position.

CURRENT BUSINESS

1. **Discussion: Lunenburg Master Plan** There will be two presentations to discuss the Master Plan. They will be held at the Eagle House on 2/1/24 at 4:00 & 6:30 pm. Everyone is encouraged to fill out a survey.
2. **Discussion: Lunenburg Senior Tax Relief** Mr. Franco stated that it is moving slowly through legislature, but moving in the right direction.
3. **Council on Aging Board Members Town Email** Some board members are still having difficulty with their emails. Ms. Doherty will reach out to Dan Nadareski.
4. **Lunenburg 300th Celebration** Mr. Lincoln has suggested having a First Night with Fireworks. Other ideas include a parade & Old Home Days. He is looking to recruit volunteers with the parade.
5. **Discussion: Potential LAAC Recreation Area Programs** Steve Archambault will come to the LAAC to discuss sound & lighting in the spring. Ms. Doherty discussed several events she has planned for the upcoming spring/summer which include music programs, cookouts & corn hole.
6. **Council on Aging Board Member Opening** Position has not been filled at this time.

DIRECTOR'S REPORT

- **Day Change for Bingo/New Programming** Bingo attendance is currently down. However, Ms. Doherty believes that numbers will increase over time. The upcoming Stencil Class is full, & the Recycle Program was well attended.
- **Capital Plan**
 - ✓ **Generator:** The contract is signed & delivery is 6-8 weeks out.
 - ✓ **Roof Repair:** No updates.
- **Building & Grounds Report**
 - ✓ **Patio Completion Timeline** Pollinator plants will be purchased in late spring/summer.
 - ✓ **Fence** Recent snow has delayed the installation of the fence.
 - ✓ **Bocce Court** Ms. Doherty spoke to Dave McDonald regarding completion of the Bocce court. Lumbar will be purchased through Eagle House Supporters for the project.
 - ✓ **Outdoor Electrical** Facilities Manager Chris Ruth will be obtaining estimates on the electrical project.
 - ✓ **Handicap Door Installation** Ms. Doherty obtained a state incentive grant. This money will be used to install an automated handicap door in the main room.

UPCOMING EVENTS

- **ZUMBA** at TCP Gym – Fridays, 1/5 through 2/9 @ 1PM
- **Stencil Class** - Thursday, 1/11/24 @ 1:30
- **CLOSED** 1/15/24 FOR Martin Luther King Day
- **Lunch & Movie** – Thursday, 1/18/24 @ 12 Noon
- **Coffee with the Chief** – Friday, 1/19/24 @ 9AM
- **Volunteer Recognition Ceremony** – Pizza party to recognize volunteers on Friday, 1/19/24 @ 12 Noon.
- **Qigong** - Thursday, 1/25/24 @ 2PM

EAGLE HOUSE SUPPORTERS REPORT The Eagle House Supporters will not be meeting until March. Currently looking for two new members.

NOTICES & COMMUNICATIONS None.

BOARD COMMENT None.

ADJOURNMENT Mr. Lincoln moved to adjourn the meeting. Ms. DiGiacomo seconded the motion. All approved and the motion was carried. The meeting concluded at 10:55 am.

UPCOMING MEETING SCHEDULE

Next Meeting: Tuesday, February 13, 2023 – 9:30 AM

***MEETING CANCELTION POLICY:**

If the COA board is unable to meet on the regularly scheduled 2nd Tuesday of the month, the meeting will be rescheduled to the following Tuesday.