

**Lunenburg Council on Aging
Meeting Minutes
May 14, 2024**

Minutes Approved at the 6/11/2024 COA Meeting

CALL TO ORDER Chairperson Deb Lincoln called the meeting to order at 9:35 am.

PRESENT Deb Lincoln (Chairperson), Susan Doherty (Director), Pete Lincoln, Betty DiGiacomo, Jim McGuigan, Jane Rabbitt, Susan O'Sullivan, Judy Tarbell, Helen Balcom & Diane Nowd.

EXCUSED Elena Christopher

GUESTS Ana Lockwood, Parks & Recreation

ANNOUNCEMENTS Elena Christopher has been approved as a new member on the COA Board. Ms. Lincoln thanked Mr. Lou Franco for his service as a Select Board liason.

PUBLIC COMMENT None

MINUTES APPROVAL Mr. Lincoln motioned to approve the April 9, 2024. Ms. DiGiacomo seconded the motion. All approved and motion carried.

NEW BUSINESS

1. Nomination of Council on Aging Board Officers for FY25

Mr. Lincoln nominated Ms. Lincoln to continue as Chairperson. He also nominated Ms. Rabbitt as vice-chair. This will be voted on at the June meeting.

2. Discussion Lunenburg Senior Tax Relief Article for November Special Town Meeting

The Senior Tax Relief Article passed overwhelmingly. Special thanks given to Mr. Jack Rabbit by Ms. Doherty for his efforts.

CURRENT BUSINESS

1. Lunenburg Master Plan May 30th @ 6PM Smokestack Coffee Roasters

There will be a meeting at the Smokestack Coffee Roasters on 5/15/24 @ 5:30 pm. Ms. Lincoln will discuss fine tuning previous results & presenting a new survey.

2. Council on Aging Board Members Town Email No issues

3. Lunenburg 300th Celebration

Mr. Lincoln expressed his concern about the lack of town property to accommodate large gatherings. He mentioned that a private citizen has offered use of his farm for town activities. Discussions were had regarding any liability that the town may have for this.

4. Council on Aging Board Member Opening

There will be an opening for a new COA Board Member on 7/1/2024 for FY25.

DIRECTOR'S REPORT

• **Capital Plan**

✓ **Generator-** The concrete pad for the generator still needs to be poured. The generator will not be usable until September.

✓ **Roof Repair -** No report.

✓ **Parking Lot -** Plans & engineering are still needed for the parking lot. An email will be sent to Tom Alonzo.

• **Building & Grounds Report**

✓ **Patio Completion Timeline -** The patio should be completed by the end of June.

✓ **Bocce Court -** Dave McDonald is working on building the sides of the bocce court.

- ✓ **Outdoor Electrical** - The electrical work has been installed and connected. It has not been turned on yet as the shed still needs to be completed.
- ✓ **Community Garden Boxes & Parking Lot Curb Back Fill** - The parking lot curb has been back filled. Lakeview Landscaping will be coming to fill the Community Garden Boxes and fix the dropoff by the ADA patio back door.
- ✓ **Purchase of Outdoor Folding Chairs** - Thirty folding chairs have been purchased for use at the LAAC. Ms. Doherty has contracted a tent company in Groton. They will install a large tent in the patio area. This will be done prior to the upcoming Concert Series that will begin at the end of May.

UPCOMING EVENTS - Ms. Doherty reviewed the upcoming events for June and the remainder of May.

EAGLE HOUSE SUPPORTER'S REPORT - The Supporter's will have membership applications available at the Classic Car Show on 5/22.

NOTICES & COMMUNICATIONS

Lunenburg Turkey Hill Family Lions Club - Ms. Doherty has been informed that the Lions Club will no longer be hosting pancake breakfasts at the Eagle House.

BOARD COMMENT Ms. Rabbitt commented that there may be a large turnout at the Town Meeting on 5/16. She feels that anyone who has town water will wish to attend.

ADJOURNMENT Mr. Lincoln motioned to adjourn the meeting. Ms. DiGiacomo seconded the motion. All approved and the motion was carried. The meeting concluded at 10:37 am.

UPCOMING MEETING SCHEDULE

Next Meeting: Tuesday, June 11, 2024 ~ 9:30 AM

***MEETING CANCELLATION POLICY:**

If the COA board is unable to meet on the regularly scheduled 2nd Tuesday of the month, the meeting will be rescheduled to the following Tuesday.