

**CALL TO ORDER** Chairperson Deb Lincoln called the meeting to order at 9:31 am.

**PRESENT** Deb Lincoln (Chairperson), Susan Doherty (Director), Pete Lincoln, Betty DiGiacomo, Jim McGuigan, Jane Rabbitt, Susan O'Sullivan, Judy Tarbell, Helen Balcom, Diane Nowd & Elena Christopher.

**GUESTS** Caesar Nuzzolo, Select Board Member & Ana Lockwood Parks & Recreation.

**ANNOUNCEMENTS**

1. Our Town Manager Heather Lemieux has resigned. Her last day will be Sunday, August 4, 2024.
2. The Pepperell Council on Aging is now closed. It is only open for basic services such as transportation and Meals on Wheels.
3. Mr. and Mrs. Lincoln attended the Capital Plan meeting. Discussions were had about moving the Connor Lourens Playground to make an additional parking lot for the LAAC. The goal is to have it moved by 2026.

**PUBLIC COMMENT** None

**MINUTES APPROVAL** Mr. Lincoln motioned to approve the May 14, 2024 minutes. Ms. DiGiacomo seconded the motion. All approved and the motion carried.

**NEW BUSINESS**

1. **COA Meeting Date change** – July 16, 2024. (A new photo of the COA will be taken on 8/16/24.)
2. **Vote to Accept COA board Chairperson and Vice Chairperson Nominations for FY25** ~ A motion was made to accept Ms. Lincoln as chair and Ms. Rabbitt as vice-chair. The motion was seconded, all approved and the motion was carried.
3. **Boston Post Cane**- Our current holder no longer lives in Lunenburg. Kay Previte who would be next in line for the Boston Post Cane has declined the honor.

**CURRENT BUSINESS**

1. **Update FY25 COA Budget Request & Budget Requests for Special Fall Town Meeting** ~ No update.
2. **Lunenburg Senior Tax Relief** ~ No report.
3. **Lunenburg 300<sup>th</sup> Celebration** ~ Still trying to find a location that can accommodate 2,000 people. The hunt continues for a "potato rock" for Luther Burbank's Potato Garden.
4. **Council on Aging Board Member Opening** ~ Ms. DiGiacomo is retiring as a member of the Board. Ms. Anna Lockwood will be applying for the open seat.

**DIRECTOR'S REPORT**

- **MCOA Resource Guide for Council on Aging Board Members** ~ Ms. Doherty distributed the MCOA Resource Guide for review.
- **COA Revolving Fund for Meal Site** ~ Ms. Doherty spoke with the Town Accountant. An account will be set up at Hannaford. We will be billed monthly with a revolving fund.
- **Capital Plan** ~ COA members discussed the plan for a new parking lot.
- **Generator** ~ Not in yet.
- **Roof Repair** ~ No report.
- **Parking Lot** ~ Discussed under Capital Plan.
- **Building & Grounds Report** ~ Pollinator Garden will be started shortly.
- **Patio Completion Timeline** ~ Summer 2024

- Bocce Court ~ No update.
- Outdoor Electrical ~ complete
- Community Garden Boxes ~ Boxes filled by Lakeview Landscaping. Herbs planted.

UPCOMING EVENTS Ms. Doherty reviewed the upcoming events for July.

EAGLE HOUSE SUPPORTER'S REPORT The Supporter's raised \$634.00 at their recent bake sale. The future of the Supporter's is in question. President, Pat Kennedy will be leaving in July.

NOTICES & COMMUNICATIONS Ms. Christopher informed the Board that Main St. Bank will be closing it's doors permanently.

BOARD COMMENT None

ADJOURNMENT Mrs. Lincoln motioned to adjourn the meeting. Mr. Lincoln & Ms. Sullivan seconded the motion. All approved and the motion was carried. The meeting concluded at 10:50 am.

UPCOMING METTING SCHEDULE

Next meeting: Tuesday, July 16, 2024 @ 9:30 AM.

Respectfully Submitted by,

Michele Beauvais