

**Lunenburg Council on Aging
Meeting Minutes
August 13, 2024**

Minutes Approved at the 9/10/24 Meeting

CALL TO ORDER Chairperson Deb Lincoln called the meeting to order at 9:36 am.

PRESENT Debbie Lincoln (Chairperson), Susan Doherty (Director), Pete Lincoln, Jim McGuigan, Judy Tarbell, Helen Balcom, Diane Nowd, Elena Christopher, Cathy Beale, & Ana Lockwood

EXCUSED Jane Rabbitt, Susan O'Sullivan

GUESTS Carter Terenzini (Interim Town Manager), Caesar Nuzzolo (Select Board Member)

ANNOUNCEMENTS None

PUBLIC COMMENT None

MINUTES APPROVAL Mr. Lincoln motioned to approve the July 16, 2024 minutes. Ms. Lockwood seconded the motion. All approved and the motion carried.

NEW BUSINESS

1. **Introduction of Interim Town Manager, Carter Terenzini** ~ Ms. Lincoln introduced Mr. Terenzini to the Board.
2. **Nashoba Valley Hospital Closing** ~ Ms. Lincoln expressed concerns about the upcoming closure of Nashoba Valley Hospital. She is encouraging everyone to reach out to their state representatives. Mr. Nuzzolo informed the Board of two open meetings that will take place. The first one will be at the Devens Common Center @ 6PM on 8/15. The second one will be a virtual hearing on Monday 8/19 @ 6PM. Written comments may be submitted to The Department of Public Health. Email address is HFLLICENSEAction@Mass.Gov.
3. **PAAC Recording of COA Board Meetings** ~ Mr. Lincoln made a motion to have PACC record the COA meetings. Ms. Lockwood seconded the motion. All approved and the motion was carried.
4. **Personnel Board** ~ Mr. Nuzzolo informed the Board that there is no Personnel Board.
5. **Capital Plan FY27** ~ Ms. Doherty discussed the need to replace some of the flooring at LAAC. She will speak with Chris Ruth (Facilities Manager), to discuss getting pricing.

CURRENT BUSINESS

1. **Update FY25 COA Budget Requests for Special Fall Town Meeting** ~ Ms. Doherty stated that she will no longer be seeking a grade change for the Outreach Coordinator. She will add increase of hours for Meal Site Manger to FY26 budget requests.
2. **Lunenburg 300th Celebration** ~ Discussions are still being had regarding where to have the celebration. There is a town interest in having fireworks and a bonfire. A location for the event is yet to be determined.
3. **Boston Post Cane** ~ No progress as of yet. Ms. Doherty will contact the next potential recipient.
4. **MCOA Resource Guide for Council on Aging Board Members** ~ Ms. Lincoln reviewed the MCOA Resource Guide with Board Members. Board Members were asked to review further

and come back to next COA meeting with anything they would like to incorporate into the Lunenburg COA New Board member packet.

5. **Volunteer Recognition/Cookout Friday September 20th 11:30 AM** ~ Ms. Doherty stated that gift baskets will be made and donated by members of the Board. The police & fire departments will be cooking hamburgers and hotdogs for the event. State delegates and representatives from the Executive Office of Elder Affairs will be in attendance. Special awards such as the Tony the Tiger & Golden Eagle pin will be presented.
6. **ARPA Submissions** ~ Ms. Lincoln has made a request for sail shades for the pavilion. A request has also been made for 2 Adirondack chairs, a kiosk, architectural plans for kitchen expansion and a new parking lot. Mr. Nuzzolo will review the requests this evening at the Select Board meeting.

DIRECTOR'S REPORT

Capital Plan

- **Generator** ~ Has not arrived yet.
- **Roof Repair** ~ Two contractors have placed bids.
- **Parking Lot** ~ Mr. Nuzzolo expressed a need for schematics to submit to Capital Plan.

Building & Grounds Report

- **Bocce Court** ~ Ms. Doherty is still waiting to hear from Dave McDonald who will be building the court. Ms. Doherty will speak with Mr. Ruth about a completion date. Electrical conduits are in place.
- **Outdoor Electrical** ~ Not yet complete. Ms. Doherty will speak with Mr. Ruth about a completion date.
- **Landscaping** ~ Lakeview Landscaping has been hired by the town and they will be fertilizing the sod in the rear of the LAAC.

UPCOMING EVENTS Ms. Doherty reviewed the upcoming events for September.

EAGLE HOUSE SUPPORTER'S REPORT The Supporters will hold their annual meeting on 9/13/24. Mr. Jamie Toale is no longer involved with the Supporters. There is a possibility that the group will disband, however, they are still trying to recruit new members. Ms. Doherty is hopeful that they will obtain new members and stay together.

NOTICES & COMMUNICATIONS None

BOARD COMMENT Ms. Lockwood commented on how well Ms. Doherty works with the COA Board. Mr. Lincoln suggested that something needs to be done about the Boston Post Cane. Ms. Doherty agreed and stated that she is currently working on a resolution.

ADJOURNMENT Ms. Lincoln motioned to adjourn the meeting. Mr. Lincoln seconded the motion. All approved and the motion was carried. The meeting adjourned at 11:19 AM.

UPCOMING MEETING SCHEDULE

Next meeting: Tuesday, September 10, 2024 @ 9:30 AM.

Respectfully Submitted by,

Michele Beauvais

