

Lunenburg Council on Aging
Meeting Minutes
November 12, 2024

CALL TO ORDER Chairperson Deb Lincoln called the meeting to order at 9:30 am.

PRESENT Debbie Lincoln (Chairperson), Susan Doherty (Director), Jane Rabbitt (Vice Chair), Peter Lincoln, Jim McGuigan, Judy Tarbell, Elena Christopher, Cathy Beale, Diane Nowd, Susan O'Sullivan, & Ana Lockwood

EXCUSED Helen Balcom

GUESTS Lunenburg Select Board Chair Caesar Nuzzolo

ANNOUNCEMENTS Ms. Lincoln announced that her husband, Peter, is having medical issues. She said that it may impact her ability to interview prospective directors.

PUBLIC COMMENT Mr. Nuzzolo received an email from a concerned citizen regarding the Mart Warrant Article. She expressed her interest in having the mileage limit extended to include Umass. Ms. Doherty reached out to Scott Rich who handles the Mart Connect Program. Mr. Rich will investigate if the mileage area can be extended and get back to Ms. Doherty.

BOARD COMMENT Ms. Christopher was questioning where the ambulance would take you if you called 911. She contacted the Fire Department who told her that Leominster Hospital would be the first choice. If a patient did not want to go there, then they could be transported to Clinton Hospital. However, Clinton is unable to care for cardiac patients. According to Chief Sullivan, those patients could be transferred to either Emerson Hospital or Umass.

The COA Holiday party will be held at the next meeting on December 10th.

MINUTES APPROVAL A motion was made and seconded to approve the October 8, 2024 minutes. All approved, motion carried.

NEW BUSINESS

1. **MART CONNECT Article Special Town Meeting:** Ms. Doherty asked Scott Rich from Mart Connects to come to the Special Town Meeting this evening to answer public questions concerning the article. Mr. Rich agreed to attend.
2. **Special Town Meeting Article, Establishment of Lunenburg Council on Aging Meal Site Revolving Fund:** This article will be presented at Special Town Meeting this evening.
3. **Process for Director Replacement:** There are no interviews scheduled as of yet.
4. **Eagle House Supporters Inc.:** New recruits are meeting with existing members of the Eagle House Supporters. They will decide at their next meeting whether or not they will be able to take over.
5. **COA Sunshine Fund:** The Board discussed having a COA Sunshine Fund. The purpose would be to spread well wishes to those in need. A motion was made and seconded to approve the development of the COA Sunshine Fund. All approved, motion carried.
Ms. Nowd volunteered to head up the Fund.
6. **Tea Party Recap:** This year's Tea Party was highly Successful. \$2,983.00 was raised to benefit the Eagle House. Ms. Lincoln complimented Ms. Balcom for all her efforts & contributions. Many thanks to all who contributed.
7. **Special Town Meeting Tuesday November 12, 2024 @ 7PM:** Ms. Lincoln encouraged everyone to attend the Special Town Meeting to support the two articles being discussed.

Mr. Nuzzolo reviewed the Salary Administration Plan updates.

CURRENT BUSINESS

1. **Update FY26 COA Budget Requests:** Ms. Doherty gave an update on the FY24 statistics and commented that she'd like to make an appointment with the Selectboard to present these numbers before she retires.
2. **MCOA Resource Guide for Council on Aging Board Members:** Ms. O'Sullivan commented on how well done the Resource Guide was. It was recommended that all new members of the Council receive a copy.
3. **Parking Lot Update:** Ms. Doherty said that Mr. Ruth presented the request for the parking lot plans to Capital Plan. However, there has been no update.
4. **ARPA Submissions:** The kiosk and the rocking chairs have been received.

DIRECTOR'S REPORT

Capital Plan:

- Generator – Has been installed & waiting for the company to start it up. A stockade fence will be installed around it.
- Roof Repair – The installation of the new roof will begin next week.
- Flooring - The request for flooring will be submitted to Capital Plan in FY26.
- Kitchen – Ms. Doherty consulted with Mr. Ruth who didn't think the Kitchen would be completed this year.
- Bocce Court – The Mario Patacchiola sign was installed. However, it will need to be replaced due to a spelling error.
- Outdoor Electrical – The electricity for outside is expected to be completed in the Spring of 2025.
- Window Washing– Ms. Doherty stated that the windows have been completed and look great.

UPCOMING EVENTS Ms. Doherty reviewed the upcoming events for the remainder of November & December.

EAGLE HOUSE SUPPORTERS REPORT - Previously discussed.

NOTICES & COMMUNICATIONS - None

BOARD COMMENT - None

ADJOURNMENT A motion was made and seconded to adjourn the meeting. All approved, motion carried. The meeting adjourned at 10:40 am.

UPCOMING MEETING SCHEDULE - Next meeting: Tuesday, December 10, 2024 @ 9:30 AM.

Respectfully submitted by,

Michele Beauvais