



LUNENBURG CULTURAL COUNCIL
LOCATION: Ritter Memorial Building
DATE/TIME: 4/12/23 6:45 PM
MINUTES

Attendees:

Elise Wiley
Daniel Burns
Donna Saiia
Karen Kemp
Kirsten Snape

CALL MEETING TO ORDER

- **Elise Wiley** called the meeting to order at 7:15 PM seconded by **Dan Burns**

APPROVE PREVIOUS MEETING MINUTES

- **Elise Wiley** Moved to approve the meeting minutes from 3/15/23 and from 11/21/23. Seconded by **Dan Burns** and unanimously approved.

PUBLIC COMMENT

- **Robin** asked how the public is notified of meeting
- **Cultural Council** members can apply for grants as artists but not allowed to vote

TREASURER'S REPORT

- We have not received any mail this month
- **Jill Pottle** is looking for reimbursement - **Donna Saiia** emailed with paperwork required **Jill** applied for \$500 we allocated an extra \$50 for supplies which was not used - the extra \$50 will be added to the \$680 which was left. New balance \$730

- Clear Path needs to be contacted - they have not applied for reimbursement for their grants from the last 3 years
- Encumbered funds are still outstanding. Donna will follow up as necessary.

MEMBER ASSIGNMENTS FOR FOLLOW UP

- Elise Wiley will contact Diane Beaudoin to follow up with Clear Path
- Donna Saiia will contact Hanako to inquire about funds from 2021 that have not been paid out
- Kirsten Snape will email Town Manager to inquire about usage of space outside Ritter building for a Cultural Council sponsored event

NEW BUSINESS

- Explanation of the grant process to Robin
- Meet and greet with Robin Chandler who has expressed interest joining the Council
- Updates from the Mass Cultural Council - they encourage us to attend the programs that we fund
- Karen Kemp attended the Jill Pottle workshop
- Possibility of flyers or calendar to advertise the grantee events and other town events as a fundraiser? Advertising from local businesses?
- Elise Wiley is going to forward information to attend a program to encourage youth voices on the council
- Karen Kemp shared information regarding a request to host a booth at the local Farmers Market. It would require approval from the agricultural council. There is an application process which can be explored.

SET AGENDA FOR NEXT MEETING

- Follow up on Farmers Market
- Treasurer's Report
- Talent Bank Submissions
- Explore the idea of a calendar of events

ADJOURN MEETING

- Kirsten Snape motioned to adjourn the meeting, seconded by Elise Wiley , unanimously approved.