

Lunenburg Finance Committee Meeting Minutes
Bilotta Meeting Room
Lunenburg Town Hall
July 24, 2025

Present Members: Vice Chair Jean Russell, Clerk Tom Gray, Committee Member Mike Rupp, Committee Member Jay Simeone,
Committee Member Tanya Dall

Absent Members: Chair Chris Menard, Committee Member Ana Lockwood

1. Call to Order

The meeting opened at 7:00 PM.

2. Pledge of Allegiance

3. Announcements

There were no announcements.

4. Public Comment

There were no comments from the public.

5. Town Manager & Finance Director Reports

There were no reports from the Town Manager or the Finance Director.

6. New Business

a. Town Finance Policies review and discussion

Majority of the Committee reviewed the finance policies document.

Tanya Dall believes the policies seem to be standard and enjoys that it includes a forecasting element.

b. Upcoming Tri-Board Topics

i. Human Services

ii. Culture and Recreation

iii. Health Services

iv. Health Insurance

7. Old Business

a. Budget Request Forms

The budget season is anticipated to start in October.

b. Tri-Board Meetings

c. Analysis of historical school budget data

8. Minutes

There were no minutes to review.

9. Committee Reports

Tom Gray states that the Municipal Building Design Committee met with the Select Board, and the Committee is going to continue. Their next goal is to find a way to renovate the Ritter building while being within budget.

10. Actions and Topics for Future Meetings

11. Important Dates & Upcoming Meetings

- a. Tri-Board Meetings –Aug 26, Sept 30, Oct 14, Nov 12, Dec 9, Jan 13
- b. Finance Committee – Aug 14, Aug 28

12. Public Comment

There were no comments from the public.

13. Adjourn

There was a motion to adjourn by Jay Simeone, seconded by Tom Gray. All in favor.

The meeting closed at 7:53 PM.