



Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes October 11, 2023

Attending: Bob Conroy, Harry Kubetz (Via Zoom), Dick Mailloux, Donna Saiia,

Muir Haman – Director LPL, Laura Boussom, Maia Wentrup, Jana-Lee Balish, Heather Lemieux – Town Manager

The LPLBT meeting was called to order to enter into executive session at 6:58 p.m. by Chairperson Harry Kubetz.

Agenda Items

- **Executive Session to discuss alleged policy violation by a staff member**
 - Heather presented the facts of an alleged policy violation, attaching a personal computer to the town network.
 - The board members asked questions and discussed the alleged violation.
 - The library employee admitted to the facts as stated by the Town Manager.
 - Harry explained the scope of possible actions: dismissal, administrative leave, paying for town resources used i.e., electricity.
 - Dick presented a summation stating that while there was a breach of town policy, there was no lasting or drastic impact on the operation of the library or damage to the town. He thought it should be considered a serious lack of judgement.
 - Dick made a motion to craft a letter of reprimand regarding the breach of town policy, including reimbursement for resources used, seconded by Donna.
 - The motion passed unanimously.
- **Adjourn**
 - Motion to adjourn executive session by Dick. Seconded by Bob. Executive session was adjourned at 7:24 p.m.
 - Motion to adjourn meeting by Dick. Seconded by Donna. Meeting was adjourned at 7:25 p.m.