

LUNENBURG MUNICIPAL BUILDING DESIGN COMMITTEE

Michael-Ray Jeffreys, Chair, *Select Board*
David Blatt, Vice-Chair, *Community Member*
Brian Lehtinen, Clerk, *School Committee*
Tom Gray, *Finance Committee*
Matthew Allison, *Planning Board*
Gregory Roy, *Community Member*
Kristina Masaitis, *Community Member*



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MEETING NOTICE

Monday, November 4, 2024 – 5:30 PM

Revised AGENDA

In accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over the Lunenburg Public Access channel. The recording of this meeting will be available on the Lunenburg Public Access YouTube channel within 24 hours.

The following information is also provided for members of the public that would like to participate in the meeting remotely:
To Participate Remotely: From a computer, please use the link below to join the public meeting webinar: Join Zoom Meeting <https://us02web.zoom.us/j/7663167607?omn=81316140995> or from a telephone, dial the toll free number (888) 475-4499 and enter Webinar ID: **766 316 7607#**. If you have not registered with Zoom you will be asked for your name and an e-mail address. Note: No participant ID is needed, just press # when asked. Telephone users may dial *9 to request to speak after joining the meeting. Computer and app users may use the “raise hand” feature to request to speak. Public participation is encouraged, and public comments may be permitted on regular agenda topics in addition to the public comment periods, at the discretion of the Chair.

The agenda lists all the topics which may be discussed at the meeting and are those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law. **Public participation is encouraged and public comments may be welcome during committee member discussions at the discretion of the Chair.**

5:30 PM - Call to Order

1. Public Comment

- a. Board
- b. APDC Representative
- c. Public

2. Discuss Space Needs

- a. Review and revise space needs analysis

3. Review bids for RFP for Design Services

- a. Identify qualified bids
- b. Identify entities eligible for interview
- c. Discuss interview questions

4. Discuss STM Warrant Article and update to Boards / Commissions

- a. Community Update
- b. Finance Committee Presentation
- c. Select Board Update
- d. School Committee Update
- e. Planning Board Update
- f. Council of Aging Update

5. Review & Approve Minutes

- a. 10/16/23, 11/8/23, 9/9/24, & 9/23/24

6. Future Meeting Schedule

*November 18, December 2,
December 16
First and third Monday of each
month, at 5:30PM*

7. Adjourn