

Open Space Ad Hoc Committee
Wednesday, October 8, 2025 – 7:30 PM
Minutes

Members Present: Mike Toohill (Chair), Ana Lockwood, Chris St. Germain, Eric Hinds.

1. Chairman Toohill called meeting to order at 7:30pm.
2. **September 3, 2025, Meeting Minutes Approval:** A. Lockwood moved to approve as presented. C. St. Germain seconded. Voted unanimously in favor by roll call.
3. **Reports from Other Boards:** A. Lockwood discussed Meet and Greet hosted by Economic Development Council between local business owners and town officials and reported it was a positive experience.
4. **Other Items Not Anticipated at Time of Meeting Posting:** M. Toohill and A. Lockwood reported that the OSC's feedback on the master plan was accepted and found useful. M. Toohill indicated that the letter from the state granting Lunenburg a 3-year extension on the existing master plan as well as the table he created justifying the extension request have been posted online.
5. **Public Comment:** No public comment.
6. **Next meetings:** Next scheduled meetings: November 12 and December 10, 2025.
7. **Other Business:** Discussion of potentially making the OSC a standalone committee and the procedure/timing to do so. A. Lockwood will gather information regarding OSC bylaws in other towns for discussion at the next meeting. M. Toohill suggests that the planning board should be notified by OSC/planning board member Tim Willsmer and that he will ask former OSC member Brandon Kibbe about the existing OSC foundational document.
8. **Adjournment:** C. St. Germain motion to adjourn, A. Lockwood seconded. Voted unanimously in favor by roll call. Meeting adjourned at 7:47 pm.

Respectfully submitted,

Eric Hinds

Minutes approved by roll call vote on 11/19/25

Respectfully submitted,

Michael Toohill, Chair