

Town of Lunenburg Park Commission

Karin Menard, Chair
Chris Sullivan, Vice Chair
Ana Lockwood, Member
Dave Passios, Member
Pat Hakey, Member



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520 Chase Road
Lunenburg, MA 01462

approved 6/15/2022

April 13, 2022

MINUTES

Members present: Karin Menard, Christopher Sullivan, Dave Passios, Ana Lockwood and Patrick Hakey.

Absent: none

K. Menard called the meeting to order at 7:00 PM.

First item on the agenda, Board and Public Comment, none.

Next item on the agenda, WOLA Presentation

Kathryn Ostermier from WOLA gave a brief background of the steps taken to get to this phase of the project. She reviewed the revised plan from the Alternate One option that was presented at the March 16, 2022 meeting for Marshall Park and explained the revisions as follows:

- 90 foot baseball diamond and softball fields are new.
- Bleachers at all fields.
- An additional walking path was added.
- There are 3 basketball courts, pickleball and a playground.
- Dog park replaced the old basketball courts.
- Pollinator garden has been relocated to the entrances and throughout the park.
- 38 one way parking space off Chestnut Street.
- 94 parking space and pedestrian access off Massachusetts Avenue.
- 2 additional spots off Highland Street.
- Restrooms and concession with a pavilion.

Next item on the agenda, Approval of Minutes - tabled

Next item on the agenda, Recreation Director update.

R. Thompson indicated Viking Sports will be returning to run sports clinics, as well as another company. There will be biking tours and mountain biking. Basketball has started.

K. Menard asked if R. Thompson had received baseball schedules. R. Thompson stated he has received a schedule from the High School, still waiting on the Little League.

K. Menard asked about outside groups using the fields. R. Thompson stated an outside group, Pioneer Park, inquired about using the field and he is trying to accommodate.

K. Menard asked how much usage they are looking for. R. Thompson stated the group is just looking to do a work softball tournament for one day. There was discussion regarding schedule and the use of MyRec. A. Lockwood offered her assistance with the website and the My Rec software, 4-8 hours a week. R Thompson noted the software is not user friendly.

C. Sullivan indicated there has been a request for adult soccer.

K. Menard inquired about the Little League's balance on fees owed. R. Thompson noted he is working on resolving the monies owed. A. Lockwood requested an email be sent from R. Thompson indicating his goals and objectives for the upcoming season.

There was discussion regarding surveys and the need for feedback.

K. Menard discussed with the Commission two items that have come to light recently.

1. The portable toilets at the Little League field have been removed by the Board of Health. The Portable Toilets were removed from Marshall, McNally & Fitzgerald Fields. K. Menard noted there are policies and procedures that the Little League did not adhere too. The Board of Health also requires a Septage Haulers License, a plan, contact information and the duration of use.
2. The snack shack at McNally Park has concerns with the structure. The Building Commissioner is scheduled to inspect the building to verify if it can be used this season.

Next on the agenda, Skate Park request to move the fundraising sign to Marshall Park.

The Commission had a discussion.

D. Passios made a motion to have the sign located near 2A and meet with the bylaw requirements. P. Hakey seconded. Roll Call Vote,

K. Menard - yes

C. Sullivan - yes

D. Passios - yes

A. Lockwood - yes

P. Hakey - yes

All in favor, motion carried.

Next on the agenda, Beach Season - recommendations for hiring, portable facilities and general discussion.

K. Menard indicated there were 2 additional applications for lifeguards submitted. R. Thompson confirmed Mason Bowser and Ean Laundree are returning from last season. R. Thompson recommended hiring the two applicants.

C. Sullivan made a motion to recommend the hiring and send it to the Town Manager for approval. D. Passios seconded. Roll Call Vote,

K. Menard - yes
C. Sullivan - yes
D. Passios - yes
A. Lockwood - yes
P. Hakey - yes
All in favor, motion carried.

Next item, Portable facilities.

R. Thompson presented 2 quotes he had received.

The first included portable toilets and Jersey Barriers to be located at the old playground area. Each Jersey Barrier would cost \$300.00/ 10' unit and 6 would be needed plus a \$250 delivery charge. This option would include the use if then DPW and the loss of parking spaces.

The second option would allow for the toilets to be placed at the far end of the beach and require an additional gate at approximately \$800.00.

Sheldon quote: ADA compliant toilet \$450.00 for a 28 day cycle with weekly cleaning. Non-ADA toilets \$200.00 for a 28 day cycle with weekly cleaning. There is a \$50.00 fee for additional cleanings.

Other quote ADA compliant toilet \$627.00 for a 28 day cycle with weekly cleaning. Non-ADA toilets \$397.00 for a 28 day cycle with weekly cleaning. There is a \$214.00 fee for a sink.

K. Menard stated the beach staff should have the contact information for the vendor of the portable toilets and have the authority to call the vendor if an extra cleaning is needed.

D. Passios made a motion to authorize R. Thompson to contract with the vendor of his choice for 3 portable toilets and up to 5 if needed. The preferred location to be at the far end of the beach with a gate to be installed. The alternate location to be the fenced area where the playground use to be. C. Sullivan seconded. Roll Call Vote,

K. Menard - yes
C. Sullivan - yes
D. Passios - yes
A. Lockwood - yes
P. Hakey - yes
All in favor, motion carried.

K. Menard requested purchasing umbrellas for the lifeguard stands.

K. Menard indicated that last year swim lesson were \$25 per student and \$75 per family per session and told Rob if any adjustments needed to be made to come back to us at the May meeting. D. Passios noted the AED needed for the season is at the DPW. D. Passios suggested contacting the Fire Chief to certify the AED is working properly and to have R. Thompson get a quote for a job box to store the AED.

Next item on the agenda, Wallis Park Basketball Court.

K. Menard stated the resurfacing done in 2020 is out of warranty. K. Menard has contacted Northeast Tech to view the court and suggest how to repair. D. Passios noted the issue is due to the new surface being placed on a old base. R. Thompson stated there is a floating floor option for the court. D. Passios stated they should look into maintenance first.

K. Menard suggested signage for the park showing hours of operation.

Next meeting is scheduled for May 18, 2022 at 7 pm.

D. Passios made a motion to adjourn. C. Sullivan seconded. Roll Call Vote

K. Menard - yes

C. Sullivan - yes

D. Passios - yes

A.Lockwood - yes

P. Hakey - yes

All in favor, motion carried.

Adjourned: 9:02 pm

Andrea Mastrototoro, Board Clerk, Secretary