

Town of Lunenburg Park Commission

Karin Menard, Chair
Chris Sullivan, Vice Chair
Ana Lockwood, Member
Dave Passios, Member
Pat Hakey, Member



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520 Chase Road
Lunenburg, MA 01462

approved 6/15/2022

May 18, 2022

MINUTES

Members present: Karin Menard, Christopher Sullivan, Dave Passios, Ana Lockwood and Patrick Hakey.

Absent: none

Additional Attendees: Rob Thompson, Recreation Director.

K. Menard called the meeting to order at 7:00 PM and read the “This meeting is being broadcast live and digitally recorded.”

First item on the agenda, Board and Public Comment, none.

Next item on the agenda, Approval of Minutes, March 16 and 29, 2022

C. Sullivan made a motion to accept the minutes with the amendment of the correct to the spelling of Kathryn's last name to read Ostermier. D. Passios seconded. Roll Call Vote,

K. Menard - yes

C. Sullivan - yes

D. Passios - yes

A. Lockwood - yes

All in favor, motion carried.

Next item on the agenda, DPW, Town Manager and Recreation Director updates with discussion.

R. Thompson indicated the mowing of the fields once a week are not enough. K. Menard stated the DPW maintains the mowing schedule.

Summer / Fall Programming discussion

R. Thompson stated MA Sports will be providing multi-sports events, events to be offered are to be determined.

A. Lockwood asked if there were camps this year. R. Thompson stated there will be programs available, not camps. A. Lockwood asked which age groups. R. Thompson stated 7 through 13 years of age. K. Menard suggested posting the in program information on the website and emailing it out through My Rec. A. Lockwood again volunteered her assistance with the website.

R. Thompson noted Best Soccer to return this season and he has had conversations with Paul Mumby. K. Menard suggested reaching out to Paul to verify which field he would prefer, turf or grass. K. Menard requested R. Thompson get something in writing from the Superintendent of the school that the use of the field are at no additional cost.

K. Menard asked if the cardboard boat race would be held. R. Thompson stated he was looking into it, as well as additional workshops for teens and social events.

K. Menard asked if R. Thompson could explore an intro into Pickleball. R. Thompson stated it is a growing sport and will research it.

D. Passios suggested easing into programming and keeping it simple. K. Menard stated programs were successful in the past without a Program Director, Best Soccer and MA Sports run themselves.

Next on the agenda, Skate Park updates.

Anthony Caiozzo explained the items which they have been working on as:

1. Fundraising, of which \$180,000 has been achieved.
2. Engineering and design work are underway. Geotechnical survey has been scheduled and executed and there is a third party to do the site work.
3. Local logistics and legal work. A. Caiozzo noted Greg Roy is handling items #2 & 3.

Anthony Caiozzo has created a chart for the timeline, hoping for approval by Thanksgiving then site work to start. K. Menard asked if construction would start in the Spring of 2023. A. Caiozzo stated yes.

K. Menard ask if there were performance bonds. A. Caiozzo stated the contractor would obtain the bonds.

Anthony Caiozzo informed the Commission another fundraiser with dumpster will be happening this upcoming weekend. A. Caiozzo stated they are working with MassDOT and the schools to hold a bike, skate and scooter rodeo, open to ages 4-10 and is a free event and held in the upper lot of the school. The event will be held August 23, 2022 with a rain date of August 24, 2022.

Next item on the agenda, 2022 Spring usage compliance

K. Menard asked for the update on the portable toilets and dumpsters. R. Thompson stated the information for the toilets has been supplied, the toilets have been reinstated and the Board of Health is satisfied.

R. Thompson noted the trash policies have not been followed by all parties. R. Thompson noted there is a carry-in carry-out trash policy.

D. Passios asked if all paperwork has been received for the toilets and the dumpsters. R. Thompson stated yes, the toilet for all the leagues but not the dumpsters. D. Passios noted the paperwork gets approved by the Board of Health before being submitted to the Parks Commission. K. Menard suggested R. Thompson review the policies and forward the information to the proper parties.

K. Menard asked if the Little League is paid in full. R. Thompson stated they were in arrears from the Fall of the previous season. R. Thompson noted he had received an email stated the Little League will be resolving the arrears.

K. Menard asked if there was a schedule and breakdown by division. R. Thompson indicated there was a timeframe and schedule on My Rec calendar. K. Menard asked about summer usage. R. Thompson stated the Phillies and a Florida Little League have requested usage. K. Menard noted the Summer season is not covered by the Spring season usage fees.

Next item on the agenda, Wallis Basketball Court updates.

K. Menard noted there were no updates on the repairs.

D. Passios requested the trash policy be sent to the High School Basketball and Softball teams. K. Menard suggested sending it to the Athletic Director.

Next item on the agenda, Geocache placements - LHS Senior Project.

K. Menard updated the Commission on this project. K. Menard stated John McCormick approached the Select Board for the locating of 4 Geocache placements on town property.

- 2 locations are on the Parks property, Veteran Memorial Park and the Town Pound.

K. Menard indicated there will be a magnetic black box with a log book located at Veteran's Memorial Park. The one located at Town Pound will be in a camouflage test tube with a small log and pencil and some sort of swag.

K. Menard noted the Select Board has ok'd it with the final approval from the Parks Commission.

C. Sullivan asked about the lifespan and the maintenance. K. Menard stated the Parks Commission is not responsible for maintenance plus the Geocache are not invasive and easily maintained. A. Lockwood suggested the placement not be on the wall. K. Menard will emphasize the tube not be placed on the wall or the gate.

A. Lockwood made a motion to allow the Geocache placement at the Veteran's Memorial Park and Town Pound, not on the Historical feature of the Park. C. Sullivan seconded.

D. Passios stated a note to be added to the Geocache that this is a Historic site and please respect that. Roll Call Vote,

K. Menard - yes

C. Sullivan - yes

D. Passios - yes

A. Lockwood - yes

All in favor, motion carried.

Next on the agenda, Beach Season

K. Menard indicated the Town Manager is working on Asbestos Remediation therefore the building will not be in use for this summer.

R. Thompson stated he has spoken to Nashoba regarding the toilets and they express the location was not the best and the concern with the potential for being tipped over. R. Thompson is considering a containment plan. R. Thompson noted he has submitted the paperwork to the Board of Health. D. Passios stated Nashoba needs to come before the Board of Health.

R. Thompson noted the gate will be installed May 26, 2022 and pop-ups have been ordered for shelter.

K. Menard asked if Peter Hennessey's application had been submitted. R. Thompson stated the application has been received.

Discussion on beach opening date.

K. Menard made a motion to open the beach June 18, 2022. D. Passios seconded. Roll Call Vote,

K. Menard - yes

C. Sullivan - yes

D. Passios - yes

A. Lockwood - yes

All in favor, motion carried.

Next item, Marshall Park - next steps

K. Menard indicated the wetland flagging needs to be done, a request has been put in to Matt Marro.

The Commission discussed what order the phases should go in and grant possibilities.

K. Menard noted K. Ostermier had sent over some grant information. A. Lockwood suggested meeting with the Town Manager and Select Board to discuss findings and goals and, also which funds can be used. D. Passios suggested forwarding the phases presented by WOLA and the members list of priorities.

D. Passios spoke with the Town Manager to write an extend to the scope of work for WOLA to do the schematic design for Marshall Pond. D. Passios noted the surveying can't be done until after July 1, 2022. D. Passios should have an engineering firm in place for July 1, 2022.

C. Sullivan stated WOLA has not submitted the balance for the budget. D. Passios noted \$20,000 was reappropriated at Town Meeting from the track behind the school to pay for the survey.

K. Menard will reach out to the Town Manager and the Select Board.

Next item on the agenda, McNally Field and Snack Shack

K. Menard indicated there are structural concerns with the condition of the second floor in the snack shack. It is not in use now and has not been for a couple years.

K. Menard noted the Town had built the field and she gave a brief history of the McNally family's involvement.

K. Menard suggests the Commission decide on repairing or demolishing the building.

K. Menard indicated the parcel and building owned by the Water Department is not currently in use as the Water Department has relocated to Mass. Ave. D. Passios stated there is a possibility to negotiate a long-term use or take it over. D. Passios noted the sewer betterment was paid but the property never hooked into the sewer.

D. Passios suggested having a conversation with the Water District to see about the possibility of using the property.

D. Passios reached out to the Sewer Commission about the cost of tying into the sewer.

D. Passios will reach out to get on the Water Districts agenda.

D. Passios noted he does not want to put money into Fitzgerald Field

No softball or 90 foot diamond duplicates.

Next on the agenda, Northfield Park.

K. Menard stated the debris field mentioned at Town Meeting is actually on the Parks side - Northfield Park. K. Menard will walk the site.

Next meetings are scheduled for June 15, and July 20, 2022 at 7 pm.

Ana Lockwood made a motion to adjourn. D. Passios seconded. Roll Call Vote

K. Menard - yes

C. Sullivan - yes

D. Passios - yes

A. Lockwood - yes

All in favor, motion carried.

Adjourned: 9:55 pm

Andrea Mastrototoro, Board Secretary