

Town of Lunenburg Park Commission

Ana Lockwood, Chair
Dave Passios, Vice Chair
Karin Menard, Clerk
Pat Hakey, Member
Chris Sullivan, Member

978.582.4160
520 Chase Road
Lunenburg, MA 01462



approved
11.15.22

Minutes October 26, 2022

Members present: Ana Lockwood, Patrick Hakey, Karin Menard and Chris Sullivan

Absent: Dave Passios

Additional Attendees: Paul Visconti

Meeting to order at 7:00 PM and A. Lockwood read "This meeting is being broadcast live and digitally recorded."

First item on the agenda, Minutes

P. Hakey made a motion to approve the minutes for September 19, 2022. C. Sullivan seconded.

Roll Call Vote,

C. Sullivan - yes

P. Hackey - yes

A. Lockwood - yes

All in favor, motion carried.

Next item on the agenda, Updates from Facilities Director

P. Visconti indicated the following:

- Dillis and Roy had been awarded the bid for Marshall Park. P. Visconti stated he was unsure of the exact amount but believes it is under \$20,000.00.
- 5 resumés for the Recreation Director had been received and 4 have indicated they would like to be interviewed. Two interviews have been conducted to date.

- The Beach House will be going back out to bid in January with work to start in the spring. The scope of the bid is \$35,000 which is funded from the operation budget.
- McNally Park, abatement is complete, stairs have been removed. Demolition of the building will begin. A. Lockwood indicated Mr. Lincoln would like to save the sign if possible.
- Marshall Park Pond and weed control. Solitude Lake Management have done a water test. Temporary cost estimate received from Solitude Lake Management were \$30,000.00 for the beach. They will be Hydroraking and then perform the water treatment. This is a on the Capital plan with \$30,000 in this year, and money in 2025 for Marshall Pond.
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Next item on the agenda, Chair updates

A. Lockwood gave the following updates.

- Michael St.Germain offered to make a financial donation to repair the 2 memory benches at Veteran's Park. A. Lockwood will check with the Boy Scouts to see if they will repair the benches.
- A. Lockwood reached out to Adam Burney to see you they can gain access to Lufa Farms. A. Bernie has not heard back from the Conservation Commission.
- A. Lockwood contacted Dan Lincoln to inform him the building at McNally Park is slated to be demolished. D. Lincoln will be replacing the sign around Thanksgiving.
- P. Visconti is making progress with the engineering for Marshall Park and the weeds at the Town Beach.
- Patrick Flaherty has reached out about running a soccer program through the Parks programming. The program will run 6 weeks starting in January for 3rd and 5th grades with a maximum of 20 kids. A. Lockwood will post to "My Rec". A. Lockwood suggested a \$40 fee per person to cover operating costs. C. Sullivan noted foot skill drills will not damage the gym floor.

Next item on the agenda, Available State grants discussion

A. Lockwood listed the following available grants:

- USDA Loan
- PARC Program
- Land & Water Conservation
- Mass Trail grant
- Municipal American Disabilities Improvement Act
- AARP Community Challenge grant

A. Lockwood stated she would put together a spreadsheet that would reflect all the pertinent information such as when grants open, submission closure dates and, maximum dollar amounts.

A. Lockwood noted some grants need to get approval at Town Meeting. Some grants also can be used for parts of Marshall Park but the engineering needs to be in place to request the grant funding.

A. Lockwood explained the larger PARC grant is available for towns with 32,000 residents or more or a project with 100 or more parking spots so she thinks Marshall Park will fit in that category. K. Menard said if they didn't we could try for the smaller grant up to \$100,000.

Next on the agenda, Park & Recreation facilities discussion

A. Lockwood opened the discussion noting the need for the Parks Commission to have a dedicated space and possibly use the Brooks House. K. Menard stated she would prefer TC Passios building over the Brooks House. K. Menard indicated the Beach House would be the logical location, C. Sullivan agreed.

A. Lockwood stated if the Commission does not request space no one will know it is needed.

K. Menard feels the Commission does not need a 100% dedicated space.

K. Menard stated the Select Board should know we are here and we need access to indoor spaces to have successful programs. K. Menard stated an office is needed for the Recreation Director.

A. Lockwood asked K. Menard to drop into a Select Board meeting and add a public comment about the need for space. C. Sullivan reiterated the request is not for specific dedicated space.

Next on the agenda, Special Town Meeting Warrant discussion

A. Lockwood stated P. Visconti and Katherine of WOLA feel comfortable with the amount of \$150-200,000 for the complete engineering phase for Marshall Park. A. Lockwood indicated the Town Manager stated there is \$180,000 available and approximately \$10,000 left from the previous request.

K. Menard will verify with the Town Manager on who will be presenting the Article. K. Menard noted they should have a spreadsheet or some slides to help explain the request. A. Lockwood stated she will reach out to the community to spread the word. C. Sullivan stated he would work with A. Lockwood to prepare the presentation.

Next item on the agenda, Marshall Park Master Plan Need and Desires related to the various engineering phases survey.

C. Sullivan reviewed the survey Commission. A. Lockwood and K. Menard both stated the survey looked good.

A. Lockwood suggested sending to the Town Manager to post on the Lunenburg Town page and Parks page. A. Lockwood will post to "My Rec".

Next item on the agenda, Board comment

K. Menard stated Michael Ray indicated there is a Municipal Design meeting November 7, 2022. M. Ray is looking for non-members to attend.

A. Lockwood stated the Select Board will be meeting November 1, 2022 to acknowledge Genevieve Nass and asked who could attend. K. Menard, A. Lockwood and, P. Hakey will attend.

Next meetings are scheduled for November 16, 2022 at 7 pm.

K. Menard made a motion to adjourn. P. Hakey seconded. Roll Call Vote

K. Menard - yes

C. Sullivan - yes

A. Lockwood - yes

P. Hackey - yes

All in favor, motion carried.

Adjourned: 8:57 pm

Andrea Mastrototoro, Board Clerk, Secretary