

Town of Lunenburg Park Commission

Ana Lockwood, Chair
Chris Sullivan, Vice Chair
Karin Menard, Clerk
Anita Scheipers, Member
Colleen Shapiro, Member



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960 Mass Ave.
Lunenburg, MA 01462

approved 9/18/2024

February 29, 2024

MINUTES

Members present: Ana Lockwood, Karin Menard, Christopher Sullivan,
and Anita Schiepers

Absent: Colleen Shapiro

Additional Attendees: Chris Ruth

Meeting to order at 7:00 PM and A. Lockwood read "This meeting is being broadcast live and digitally recorded."

First item on the agenda, Facilities Director & Recreation Director Update

C. Ruth indicated he has been working on the budget.

A. Lockwood read the list of updates received from A. Clement.

The following is the Spring schedule:

- Youth MASports League, multi-sport 9 am - noon.
- Snapology 12:30 pm - 3:30 pm.
- Adult Pickleball intermediate Tuesday 5 pm - 6:30 pm, beginner 6:30 - 8 pm and Wednesday beginner 3 pm - 4:30 pm.
- Volleyball intermediate 6 pm - 7:30 pm Thursday.

The following is the Summer schedule: Youth

- Snapology
- Working on a clay-making class, Police academy, RED kids, soccer, and good picking farm.

Adults:

- Volleyball
- Sunset Beach Yoga

Next item on the agenda, Budget Discussion for FY2025

C. Ruth indicated the budget would increase the Recreation Director's hours from 19 to 28 and additional money for landscaping costs.

A. Lockwood expressed concerns about the programming and the Senior Center line items being level-funded and would like C. Ruth to reiterate that to the Town Manager.

Next item on the agenda, Town Beach House Work: Set timeline

K. Menard indicated she is working on this and would like to review her schedule with C. Ruth.

Next item on the agenda, Skate Park Agreement

A. Lockwood stated the Skate Park group agreed that the concrete would meet ACI standards. A. Lockwood noted they would also have 4 random tests for the 15 loads of concrete, done through a third party.

C. Ruth stated the industry standard is 1 test for every 50 cubic yard and feels confident with the testing to be done.

A. Lockwood asked the Committee if Town Council is comfortable with the agreement and the insurance would they feel comfortable to have the Chair sign on their behalf? The committee agreed for the Chair to represent.

Next item on the agenda, Town Beach Fees: Discussion

A. Lockwood reviewed the fee schedule from 2021. A. Lockwood noted that \$20,000 is budgeted for beach salaries. Fees collected help offset the cost of salaries and maintenance.

A. Lockwood suggested some small incremental changes.

Daily pass for residents and non-residents

K. Menard suggested an increase to \$30 per child per session for swim lessons, respectively \$60 and capped at \$90 per family.

C. Sullivan feels swim lessons should be self-funded and the non-resident pass fee should increase.

A. Lockwood suggested an increase of a \$1 for the day pass.

The following is the suggested new fees for 2024

- Season pass to remain the same rate
- Resident daily pass 2 adults and 3 children \$6, additional children \$3
- 16-18 years of age \$3
- Seniors \$3
- non-resident daily pass adult and 3 children \$12, additional children \$6
- 16-18 years of age \$6
- Seniors \$6
- Swim lessons to increase to \$30, 60 and capped at \$90.

A. Schiepers made a motion to accept the revised rates. K. Menard seconded All in favor, motion carried (3-1).

Next item on the agenda, Request change of address for Marshall Park from Chestnut Street to Mass Ave.

C. Sullivan made a motion to pursue the change to Mass Ave. K. Menard seconded. All in favor, motion carried (4-0).

Next item on the agenda," Lunenburg Night at Whalom Park"

A. Lockwood suggested having a community event at Lake Avenue. A. Schiepers asked about parking. A. Lockwood indicated possibly using the surrounding parks and businesses and use shuttles

A. Lockwood suggested the possibility of fireworks, a good display could run \$12,000.

A. Schiepers feels this is a good plan. K. Menard is in support of the event. A. Lockwood will discuss with Angela the possibility of this opportunity in the future.

Next item on the agenda, Discussion about the Lake Shirley Parcels

Chris, of Shady Point Campground proposed an offer to open up their ramp for kayaks and non-motorized boats. Shady Point has trash and bathroom facilities.

Public Comments

J. Swenson stated he is satisfied with the direction Chris from Shady Point is going.

A. Lockwood suggested Chris follow up with the Select Board and if they don't move forward, then follow up with Parks.

Next item on the agenda, Earth Day Celebrations

A. Schiepers will reach out to C. Shapiro

Next item on the agenda, NHS Project

C. Sullivan stated he has reached out to Body via email but has not heard back.

Next item on the agenda, Marshall Park Renovation: Funding Timeline

A. Lockwood stated the RFQ went out for OPM and 28 have been received. The proposals will be back to Parks on March 13, 2024. A. Lockwood suggested meeting on March 20, 2024, to discuss and decide who to invite for an interview. A. Lockwood noted the Town Manager will remove the proposals that did not meet the requirements.

A. Lockwood indicated the interview will be March 27, 2024. A. Lockwood noted the Commission has a week after that to make a decision.

A. Lockwood stated this project is funded through a half-million-dollar grant from the State which will cover the pavilion, playground, basketball court, 3 pickleball courts, and play area. Also a million dollars from ARPA.

A. Lockwood suggested reapplying next year if the Commission was not awarded the Land and Water Conservation million-dollar grant .

Next item on the agenda, Dredging Grant

A. Schiepers gave the following updates:

Working on finalizing the grant application which would allow for necessary work at the Town Beach and the pond at Marshall Park.

The Town Beach work would consist of removing the dark-colored vegetation in the beach areas.

The goal for the pond at Marshall Park is to repair the water elevation and remove vegetation.

The grant, just shy of \$700,000 is to put together a proper design and construction for dredging and hydro raking at both locations.

Next item on the agenda, Update: 0 Whalom Road

A. Lockwood indicated she approached the owners of the lot. The owners stated they are not willing to give the lot to the Town. A. Lockwood said that if the owner goes in front of the ZBA for any approval they could put this out as an option.

Next item on the agenda, Committee Updates

K. Menard stated the Master Plan Steering would have a meeting on March 7, 2024 at 6 pm.

A. Lockwood indicated Open Space discussed Shady Points offer and the Commission decided to ask to transfer the property to Parks.

Next item on the agenda, Approval of minutes October 18 & December 6, 2023.

C. Sullivan made a motion to approve the minutes. A. Lockwood seconded. All in favor, motion carried (4-0).

Last item on the agenda: Next meeting, March 20 & 27, 2024 at 7 pm.

Comments:

C. Sullivan stated the Little League is looking to move the T-ball and has discussed with the Select Board to move it to the old primary school property.

Adjourned: 9:08 pm

Andrea Mastrototoro, Board Clerk, Secretary