

Town of Lunenburg Park Commission

Anita Scheipers, Chair
Colleen Shapiro, Vice Chair
Karin Menard, Clerk
Tim Lawless, Member
Chris Sullivan, Member



978.582.4146
960 Mass Ave.
Lunenburg, MA 01462

approved 9/18/2024

August 14, 2024

MINUTES

Members present: Anita Scheipers, Karin Menard, Tom Lawless, and Christopher Sullivan

Absent: Colleen Shapiro

Additional Attendees: Chris Ruth

Meeting to order at 7:00 PM and A. Scheipers read "This meeting is being broadcast live and digitally recorded."

First item on the agenda, Discussion and vote on resident to have a tree planted at his expense at McNally.

A. Scheipers stated a resident, Dan Lincoln asked that he be allowed to work with Lakeview Landscaping at his expense next to the sign at McNally. A. Scheipers asked what type of tree. Lakeview Landscaping told her a Kousa dogwood with a 15-20' tall mature height and 12-20' wide mature width.

C. Ruth expressed concerns to make sure of its exact location to ensure it is not impeding the view/roadway.

K. Menard made a motion to allow Dan Lincoln to plant a tree at McNally Field with the final location approved by C. Ruth. C. Sullivan seconded. (4-0).

Roll call vote:

A.Scheipers - yes

K.Menard - yes

C. Sullivan - yes

T. Woodward - yes

Next item on the agenda, Beach House signage discussion and approval

K. Menard indicated Dillis & Roy offered to pay for the new sign.

K. Menard showed the examples sent in by Turning Leaf Design and Add-a Sign.

A. Scheipers asked about the material of the sign. K. Menard stated the Add-a-Sign is completely aluminum.

K. Menard will go back to Add-a-Sign and have them redesign the sign. K. Menard stated she will reach out to Dillis & Roy to inform them Parks Commission will be accepting their offer.

Next item on the agenda, Scoring of the proposals from design firms for Marshall Park

A. Scheipers indicated three proposals were received from the landscape design firms.

The firms are Nesra Engineering, Fuss and O'Neill and RDLA.

The Commission discussed the submissions and rated the applicants.

A. Scheipers took the scores from the members and tallied.

The rankings are Fuss & O'Neill 90, Nesra 91, and RDLA 83. The Commission agreed to interview all three applicants.

A. Scheipers indicated the interviews will be 6:30 pm on August 21, 2024.

Next item on the agenda, Chair Updates

None

Next item on the agenda, Committee Updates

K. Menard stated Master Planning is not anticipating to meet until October.

T. Lawless stated he has not been sworn into the Open Space Committee but will do next week.

Board comment: None

Public comment:

D. Passios suggested the Commission submit contracted services grants to the Town Manager.

Adjourned: 7:46 pm

Andrea Mastrototaro, Board Clerk, Secretary