

Town of Lunenburg Park Commission

Anita Scheipers, Chair
Colleen Shapiro, Vice Chair
Karin Menard, Clerk
Tim Lawless, Member
Chris Sullivan, Member



978.582.4146
960 Mass Ave.
Lunenburg, MA 01462

approved 11/6/2024

October 10, 2024

MINUTES

Members present: Anita Scheipers, Karin Menard, Colleen Shapiro, and Christopher Sullivan

Absent: Tim Lawless

Additional Attendees: Chris Ruth, Facilities Director

Meeting to order at 7:00 PM and A. Scheipers read "This meeting is being broadcast live and digitally recorded."

First item on the agenda, Marshall Park Project

- a) Review most current cost estimate
- b) Determine the dollar amount to insert into the special town meeting warrant article motion

A. Scheipers indicated the last cost estimate was received January 2024. The new estimate that was received exceeded the funds available. A. Scheipers stated they will need to determine what additional funds they want to ask the voters to approve at the November 12, 2024, Special Town Meeting.

A. Scheipers indicated there were \$50,000 for the capital plan conceptual design, \$25,000 for capital plan survey, and another town vote for \$184,000 for schematics engineering, totaling \$259,000. \$116,680 has been expended leaving \$142,320 in available funds.

A. Scheipers noted the Select Board had allocated \$1 million in ARPA funds.

A. Scheipers indicated there is \$500,000 in Parc grant.

A. Scheipers stated available found to be \$1,642,320 less \$5000.

A. Scheipers indicated the Commission has obligations for the OPM (owner's project management) for not more than \$250,000 and for the design firm RDLA for not more than \$143,000 for phase 1.

A. Scheipers stated the remaining funds for the construction of phase 1 is \$1,244,320.

A. Scheipers stated the cost estimate received was \$1,600,000.

A. Scheipers spoke with the Interim Town Manager, he stated the Commission cannot ask for more than the previously asked for \$5.2 million.

K. Menard stated the Land and Water Grant is \$1 million for Phase 2 work. K. Menard expressed concern with the removal of some items from that grant.

K. Menard suggested moving forward with requesting the \$5.2 million.

A. Scheipers will reach out to the Parc Grant Administrators.

K. Menard made a motion to move forward with \$5.2 million in the warrant article for Marshall Park.

C. Shapiro seconded.

Roll Call Vote:

K. Menard, yes

C. Shapiro, yes

C. Sullivan, yes

A. Scheipers, yes

Motion carried (4-0).

Next item on the agenda, Next Meeting October 23, 2024.

Public comment: none

Adjourned: 7:36 pm

Submitted by:

Andrea Mastrototaro