

Town of Lunenburg - Park Commission

Anita Scheipers, Chair
Colleen Shapiro, Vice Chair
Karin Menard, Clerk
Chris Sullivan, Member
Tim Lawless, Member



960 Massachusetts Ave
508.439.7958
Lunenburg, MA 01462

AGENDA

Wednesday – December 18, 2024 – 7:00 pm

Ritter Building, Lower Conference Room - 960 Massachusetts Ave, Lunenburg, MA

In accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and it will be broadcasted over Lunenburg Public Access channel and uploaded to the LunenburgAccess YouTube channel. This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

The following information is also provided for members of the public that would like to participate in the meeting remotely: To Participate Remotely: From a computer, please use the link below to join the public meeting webinar:

Meeting ID:

<https://us02web.zoom.us/j/9091740347?omn=87055032063>, or from a telephone, dial the **toll-free number (888) 475-4499** and enter **Meeting ID: 909 174 0347**. If you have not registered with Zoom you will be asked for your name and an e-mail address. Note: No participant ID is needed, just press # when asked. Telephone users may dial *9 to request to speak after joining the meeting. Computer and app users may use the "raise hand" feature to request to speak.

The agenda lists all the topics which may be discussed at the meeting, and are those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law.

- 1) Facilities Director Update - with 1st report of status of Parks accounts from 7/1 to date
- 2) Recreation Director Update
- 3) Spring All Vendor Fair Updates
- 4) Marshal Park User Fees - next steps
- 5) Beach Staff Analysis - discuss process and timing
- 6) Marshall Park Updates
 - Chris Ruth Project Manager Assignment by Interim Town Manager
 - ARPA Funds status
 - Little Free Library Request
 - Other
- 7) Grant Updates / Request for grant writer assistance to BoS
- 8) Invoices to be approved
- 9) Earth Day Cleanup – does the Commission want to be involved formally
- 10) Master Planning Committee assignment
- 11) Chair Updates
- 12) Commission Member Updates
- 13) Approval of Minutes
- 14) Upcoming Meeting Dates
- 15) Other Business: Board General Comments, Public Comments, Other business matters that may legally come before the Commission not known at the time of posting, Correspondence and Announcements
- 16) Adjourn