

Town of Lunenburg

Personnel Committee

Minutes: September 3, 2019 meeting

Town Hall - meeting Room

Attendees:

Scott Chase (Chair)

Dave MacDonald

Sue Andrews

Also Present:

Heather Lemieux, Town Manager

Meeting began at 6:00pm with all attendee's present.

New Business

Building Commissioner SAP Step Adjustment

H. Lemieux requested the committee meet to approve an adjustment in the pay step process established in the SAP for a permanent candidate in the Building Commissioner role. Her proposal was to move to step 7 in Grade 16 rather than using step 1. This is supported by the candidate's experience, the recent committee approval to move role to Grade 16 and the difficulty the town has had in filling this role.

Motion by S. Chase: Approve recommendation to offer new Building Commissioner at Level 16 Step 7. This recommendation will now go to Board of Selectman for final authorization to hire.

Second: S. Andrews Vote: All in Favor

Motion by D. MacDonald: Adjourn the meeting at 6:18pm

Second: S. Andrews Vote: All in Favor

Meeting Adjourned 6:18pm