

Town of Lunenburg

Personnel Committee

Minutes: October 29, 2020 - Zoom Meeting

Attendees:

Dave MacDonald, Eric Arnold, Sue Andrews, Donna Fortune, Joanna Bilotta

Also Present:

Heather Lemieux, Town Manager

Julie Belliveau, Asst. Town Manager/HR Director

Meeting Began at 5:00pm with all attendee's online; Eric Arnold presiding as Chairman

Approval of Minutes:

Minutes of the September 28, 2020 meeting reviewed

Motion by D. MacDonald to accept and approve the minutes as presented; Second E. Arnold

Roll Call Vote: All in Favor

New Business:

Approval of Personnel Action Form for Director of Public Works

J. Belliveau outlined the recent recruitment process for the Towns Director of Public Works, candidates, experiences, compensation comparisons to other towns our size and final selection process of the final four candidates. She recommended that the selected candidate, given his extensive experience and background be offered the role in Grade 16 Step 5. The group reviewed this recommendation, and comparability to other similar roles. All agreed that the process had resulted in the selection of an exceptional candidate.

Motion by J. Bilotta to accept the recommendation of the Town Manager and HR Director to offer the role at step 5 of Grade 16.

Second: S. Andrews

Roll Call Vote: All in Favor

Motion: D. Fortune: To Adjourn meeting at 5:25pm Second: E. Arnold

Roll Call Vote: All in Favor