

Town of Lunenburg
Personnel Committee

Minutes: June 14, 2021 – Zoom Meeting

Attendees:

Eric Arnold, Dave MacDonald, Joanna Bilotta, Donna Fortune, Susan Andrews

Also Present:

Jo McLaughlin, PACC Manager

Julie Belliveau, Asst. Town Manager/HR Director

Meeting began at 6:02 pm with all attendees present, Eric Arnold Committee Chair presiding

Approval of Minutes:

Minutes of the June 3, 2021 meeting reviewed

Motion by J. Bilotta to accept and approve the minutes as presented

Second: E. Arnold

Roll Call Vote:

All in favor

No Old Business

New Business

New Hire Form

Candidate for role of Senior Videographer comes with extensive education and experience, broad history of supporting our local community, having done volunteer work with PACC previously. This background supports being hired in a higher step in SAP Grade 6, the assigned grade for these job responsibilities. With the support of the HR Director, the PACC Manager recommends role be hired at step 6. Review of the budget supports funding for same.

Motion by J. Bilotta to approve the hiring of this candidate at SAP Grade 6 step 6

Second: D. MacDonald

Roll Call Vote: All in favor

Motion by D. MacDonald to adjourn the meeting at 6:11pm

Second: S. Andrews

Roll Call Vote: All in favor