

TOWN OF LUNENBURG

Office of the Planning Board

Matthew Brenner *Chair*
Timothy Willsmer *Vice Chair*
Amanda Reid *Clerk*
Matthew Allison *Member*
Adam Burney *Member*



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960 Massachusetts Ave
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Jasmin Farinacci – Land Use Director
Logan O’Connell – Admin Asst.

MINUTES

2025-07-14

Meeting posted: Yes

Address: Town Hall –17 Main St. Lunenburg, MA 01462

Time: 6:00 PM

Present: T. Willsmer, A. Reid, A. Burney

Absent: M. Brenner, M. Allison

CALL TO ORDER / PLEDGE

Timothy Willsmer called the meeting to order at 6:00 P.M. The pledge of allegiance was deferred.

PUBLIC COMMENT

None at this time. No public parties in person or in online waiting room.

CHAIR / DIRECTOR’S REPORT

Per Mr. Willsmer (Out of order): J. Farinacci report not available interim director not in attendance report not submitted.

APPOINTMENTS

None

DECISIONS

(Out of order): 443 West Townsend Rd 8:08 P.M.

Decision not available – wasn't sent and Jasmin doesn't have computer. Delayed to next meeting.

PUBLIC HEARINGS

1083 Northfield Road – Common driveway /Stormwater Management Permit [PBSW 25-1](#))

Board moved to continue the public hearings for 1083 Northfield Rd Special Permit & Stormwater Management Permits to 2025-07-28 at 6:05 P.M per applicants request for continuance.

Motion: A. Reid motion, to continue the public hearings for 1083 Northfield Road Common Driveway/ Stormwater Management Permits to 2025-07-28 at 6:05 P.M.

Second: A.Burney

Vote: **A. Reid – Aye, T.Willsmer -Aye, A. Burney -Aye, passed unanimously.**

260 Falulah Rd – Special Permit, Stormwater Management Permit ([PMOD-25-2](#))

Motion: **A.Reid motion, to continue the public hearings for 260 Falulah Rd Special Permit & Stormwater Management Permits to 2025-07-28 at 6:05 P.M.**

Second: **A.Burney**

Vote: **A. Reid – Aye, T.Willsmer -Aye, A. Burney -Aye, passed unanimously**

BOARD DISCUSSIONS

Community Abutter Notices- will be included in SharePoint unless immediate notification necessary to board.

Master Plan Steering Committee

Per **Vice Chair T. Willsmer** – T. Willmer noted having new quorum requirements makes it easier. Kim Duffy has taken on role of organizing the group. Reviewed everything been given by over /under and happy to submit back and obtain first draft completed.

Open Space Committee

Per **T. Willsmer** – last meeting was canceled

Municipal Bldg. Design Committee

Per **T.Willsmer** – no one in attendance

Capital Planning Committee

Per **T. Willsmer** no one in attendance

Economic Development Committee

Per **T. Willsmer** no one in attendance

Storm Water Task Force

Per **Vice Chair T. Willsmer** – meeting and met w/ independent contractor, had questions answered. Continue to review and finalize docs.

Montachusett Regional Planning Commission

Per **Clerk A. Reid** – last minute meeting to approve out of district travel

Montachusett Joint Transportation Committee

Per **Clerk A. Reid** – no last meeting. skipped this month

MINUTES APPROVAL

Motion: **A. Reid motioned to approve 23-06-2025 meeting minutes**

Second: **Burney seconded**

Vote: **A. Reid – Aye, T. Willsmer – Aye, A. Burney -Aye**

Approved minutes

MEETING SCHEDULE

The upcoming meeting is 07-28-2025 at 6:00 P.M.

PUBLIC COMMENT

None at this time.

BOARD COMMENT / CONCERNS

ADJOURNMENT

Motion: **A. Burney, to adjourn.**

Second: **A. Reid seconded**

Vote: **Voice vote, passed unanimously.**

Meeting adjourned.

Minutes by Jennifer Daigle, Admin Asst.

DOCUMENTS REFERENCED