

**PACC Meeting Minutes**  
Monday, March 11<sup>th</sup>, 2024  
Passios PAC Studio Room, Lunenburg Town Library  
Lunenburg, MA

**Roll call:**

1. Meeting was called to order at 6:03 pm.
2. PACC members present: Steve Walker, Steve Archambault, Pete Lincoln. Faith Beall via zoom), Paul Sarapas
3. Manager: Jo Toale

**Public Comments:** - None

**Committee Comments:** -

- P.Lincoln asked if PACC was invited to participate in the Master Plan Steering Committee. No communication was sent.
- Motion to have P.Lincoln represent PACC on the Master Planning Committee (S.Archambault, 2<sup>nd</sup> P.Sarapas), passed.
- P.Sarapas wanted to commend both J.Toale and the entire PAC crew for their great coverage of all the town committees and events. The turn around for posting the videos has been quick and efficient.

**Communications:**

- S.Walker received a letter asking PACC to write a letter to Hon. Michael Moore concerning H74 S34.

**Approval of Minutes:**

- 2-5-2024 minutes approved with corrections (motion – F.Beall, 2<sup>nd</sup> P.Lincoln), passed

**Manager's update:**

- PAC Staff busy with lots of town government meetings. A bit stressful but everything is being recorded
- ARPA Fund update – continued work on all phases. Quotes are in and now obtaining PO'S.
- Met with S.Walker to work on the FY 25 PAC Budget.
- Met with 2 House Reps. To discuss H74 S34 Bill. They would like more letters from communities. They also asked if PAC could produce a short PAC PSA.
- Worked on schedules, upgrades and general administrative duties.
- Balance \$1,006,400.74
- There is an indirect cost surplus in the FY 23 budget due to a vacant position.
- Posted an updated calander of PAC activities
- Currently at 73% local programming – 97 shows with 91 affililates nationwide

**FY 25 Budget**

- Reviewed PAC FY 25 Budget presentation for Fincom and possibly for Town Meeting.
- P.Lincoln expressed concern over the \$6,000 rent cost.
- Motion to increase Jo Toale's hours as manager of PAC to 36 hours per week. (F.Beall, 2<sup>nd</sup> P.Lincoln – passed)
- Motion to approve the budget as discussed and modified at the PACC meeting of March 11<sup>th</sup> 2024. (S.Archambault, 2<sup>nd</sup> P.Lincoln – passed)
- Motion to approve the PACC Chair to make the presentation, with the updated budget numbers and calculations as needed, to the Finance Committee and elsewhere as needed. (P.Sarapas, 2<sup>nd</sup> P.Lincoln – passed)

**PAC Rebranding**

- P.Lincoln advised against rebranding citing the current confusion concerning the newly renamed Lunenburg Adult Activity Center.
- Motion to table (F.Beall, 2<sup>nd</sup> P.Sarapas – passed)

**Enterprise Fund Investment:** - tabled

**Next meeting:** - April 1<sup>st</sup>, 6:00 pm.

In the Sudolnik Conference Room at the Lunenburg Town Library.

**Adjournment:**

- Meeting adjourned at 7:30 pm
  - (motion – S.Archambault, 2<sup>nd</sup> P.Sarapas - passed).

**Future FY23-24 meeting dates:**

- April 1
- May 6
- June 3
- Meetings held in the Sudolnik Conference Room will begin at 6pm,