

PACC Meeting Minutes
Monday, April 1, 2024
Sudolnik Conference Room, Lunenburg Town Library
Lunenburg, MA

Roll call:

1. Meeting was called to order at 6:04 pm.
2. PACC members present: Steve Walker, Steve Archambault, Pete Lincoln. Faith Beall, Paul Sarapas
3. Manager: Jo Toale
4. Community: Debbie Lincoln

Public Comments: -

- D.Lincoln wanted to publicly thank the tech crew that dealt with the TRICASTA issue during the taping of "Story Time". They did a fantastic job of resolving the issue.
- D.Lincoln reported on an event held at the Dracut Public Access Studio. They did a 3-day telethon to raise money for the schools. The Dracut Scholarship Foundation in partnership with the local access tv raised \$156,000 which funded 66 educational scholarships.

Committee Comments: -

- P.Lincoln praised S.Walker for his excellent FinCom budget presentation
- P.Lincoln reported that he was welcomed with open arms to join and participate in the Master Plan Steering Committee as the PAC Representative.

Communications:

- S.Walker received an email from the Town Manager who, after going through the PAC budget spreadsheet, gave it a positive thumbs up. PACC's presentation was correct.

Approval of Minutes:

- 3-11-2024 minutes approved with corrections (motion – F.Beall, 2nd P.Lincoln), passed

Manager's update:

- Currently at 76% local programming – 108 shows. Last year's total was 109 and PAC still has 3 more months.
- Town committee meetings have increased putting a strain on current videographer schedules
- Added a new show, "Gaming Buddies", based on video games
- Mat is producing our new podcast series
- There are 2 big meetings in April. Both involve the Water Department
- J.Toale has continued to write and send out a monthly employee newsletter
- The H74 S34 video was created and sent out on Fri. 3/28
- Due to the increased demand to video town meeting the Payroll videographers line account is almost depleted. Motion (P.Lincoln, 2nd

- F.Beall), to request a line item transfer from New/Capital to Payroll Videographers of \$10,000 pending town manager approval. Passed
- J.Toale will be on vacation Tue. Throu Fri.
 - PAC ending balance (\$997,314.96), is off by \$150. J.Toale is in the process of rectifying the issue

FY 25 Budget

- PAAC's Town Meeting presentation was presented to FinCom and was OK'ed for town meeting

H74 S34

- S.Walker is currently working on a letter that the Town Manager could sign and send out to the appropriate people.
- P.Sarapas met with Rep. Scarsdale who did a presentation and talked positively about H74 S34. He was very supportive.

Enterprise Fund Investment: -

- First quarter report has not been posted yet and should be available for our next meeting

Next meeting: - May 6th, 6:00 pm.

In the Sudolnik Conference Room at the Lunenburg Town Library.

Adjournment:

- Meeting adjourned at 7:05 pm
 - (motion – S.Archambault, 2nd F.Beall - passed).

Future FY23-24 meeting dates:

- May 6
- June 3
- Meetings held in the Sudolnik Conference Room will begin at 6pm,