

PACC Meeting Minutes
Monday, June 2, 2025
Sudolnik Conference Room,
Lunenburg Town Library.

Roll call:

1. Meeting was called to order at 6:03 pm.
2. PACC members present: Steve Walker, Pete Lincoln, Faith Beall, Steve Archambault
3. Manager: Jo Toale

Public Comments: -

- None

Committee Comments: -

- P.Lincoln announced that his term was up and he would not be submitting his name to renew. He has been involved with PAC since 1986 and was one of the signers of the first contract. He has served 4 terms, has enjoyed working with all the groups and personally thanked everyone for helping to bring communications in Lunenburg to the 21st century. S.Walker thanked P.Lincoln on behalf of the committee for all of his wonderful service.
- S.Archambault asked if the July and August meetings could be moved to 3pm to avoid conflict with the Town Band.
- F.Beall was asked to serve and accepted another term on the committee.
- J.Toale mentioned that 2 people have expressed interest in serving on the committee. S.Walker will check with town hall.
- S.Archambault brought up that as of today he has had no communication with regards to serving as the PAC liaison on the new Comcast contract negotiations. S.Walker will bring it up with the Town Manager.

Communications: -

- J.Toale reported that the Town Manager had informed her of 2 people interested in serving on the committee. S.Walker will check

Minutes: -

- Motion to accept the amended 5/5/2025 minutes
- (F.Beall, 2nd P.Lincoln), passed.

Manager's Report:

- Reviewed space at TCPassios for studio move in early August
- Will be starting work on FY27 budget and Annual Report per Town Manager request
- Eric is putting together a surplus list of equipment per Town Manager request
- Preparing to cover LHS Graduation – 4 camera shoot, Police/Fire Memorial, Baccalaureate, Honors Assembly, etc
- Will be covering Accounts Payable Training in June at Town Hall

- Covered all the Superintendent interviews and special School Committee meetings in May
- Planning the new “Talk of the Town” this month with Tom Alonzo
- Replaced broken EarTech headset and gooseneck mic at Town Hall
- May programs covered included: Spring Health Update, Vendor Fair, Are You Smarter, Memorial Day Ceremony, Cruise Night, LHS Spring Chorus/Band Concert
- Will be backing up and doing maintenance on Castus at the end of June
- J.Toale on vacation 3rd week of June, Eric on vacation last week of June
- Comcast May payment not posted yet
- Current PAC balance \$1,037,960.51
- Program analysis at 69 total for year, last year at 110. Still 73% local produced. PAC asked to cover more meetings than usual

Studio Space Update:

- Covered during manager’s report

Enterprise Fund Investment Status:

- No update

Next meeting: - July 7, 2025 3:00 pm.

The Sudolnik Conference Room, Lunenburg Town Library.

Adjournment:

- Meeting adjourned at 6:49 pm
- (S.Archambault, 2nd F.Beall) – passed)

2024-2025 PACC Meeting dates:

2025

Mon. July 7 th	3pm	Sudolnk Room
Mon. August 4 th	3pm	Sudolnk Room