

PACC Meeting Minutes
Tuesday September, 2025
Sudolnik Conference Room,
Lunenburg Town Library.

Roll call:

1. Meeting was called to order at 6:03pm.
2. PACC members present: Steve Walker, Brian Vienneau, Steve Archambault
3. Excused: Faith Beall
4. Manager: Jo Toale

Public Comments: -

- None

Committee Comments: -

- None

Communications: -

- S.Walker received a request to put in a warrant at the Special Town Meeting. PAC needs to encumber money from retained earnings, update and finalize FY26 numbers.
- Motion (B.Vienneau, 2nd S.Archambault) – To see if the Town will vote to transfer money from available funds, a sum of money to fund the FY26 Public Access Educational Government (PEG) Access Enterprise operating and capital budgets to include \$31,271 to be restored to the general fund and to include \$4,000 for a total of \$35,271. Passed

Minutes: -

- Motion to accept 8/4/2025 minutes as amended
- (B.Vienneau, 2nd S.Archambault), passed.

Manager's Report:

- Hired 2 new videographers (Victoria Leger & Jane Pascko)
- Scheduled 2 new shows;
 - Committee Confidential Oct. thru Feb.
 - Book Club Program
- Recorded 2 new promos;
 - Touch a Truck
 - Whalom Park Event
- CASTUS Issues with recorded video. Seems to be working now.
- Studio move is scheduled for next week if electric install is completed
- Completed first pass of FY27 budget
- Town Manager has asked for FY26 Goals
- FY25 closed
- Balance - \$ 1,054,510.72
- Program analysis;
 - Negative as it was slow in July and August
 - Will start to pick up

- Added 3 things in August

Studio Space Update:

- As reported in Manager's report

Cable Advisory :

- S.Archambault met with Tow manager and is on committee. J.Toale and S.Walker will advise

Enterprise Fund Investment Status: - no report

Master Planning:

- S.Walker received an email asking PACC to review & fill in various categories on the Master Plan using their template.
 - S.Archambault & J.Toale will go through and report on PACC Policy decisions.
 - Need to meet to brainstorm;
 - Dedicated long term/appropriate studio space
 - Automating process via AI
 - Solidifying adequate long term funding

Next meeting (Special): - September 22nd, 2025 3:00 pm.

The Sudolnik Conference Room, Lunenburg Town Library.

Adjournment:

- Meeting adjourned at 6:52 pm
- (S.Archambault, 2nd B. Vienneau) – passed)

2025-2026 PACC Meeting dates:

2025

Mon. Sept. 22 nd	3pm	Sudolnik Room
Mon. October 6 th	6pm	Sudolnik Room
Mon. November 3 rd	6pm	Sudolnik Room
Mon. December 1 st	6pm	Sudolnik Room

2026

Mon. January 5 th	6pm	Sudolnik Room
Mon. February 2 nd	6pm	Sudolnik Room
Mon. March 2 nd	6pm	Sudolnik Room
Mon. April 6 th	6pm	Sudolnik Room

Mon. May 4 th	6pm	Sudolnik Room
Mon. June 1 st	6pm	Sudolnik Room
Mon. July 6 th	3pm	Sudolnik Room (Note: 3 pm time)
Mon. August 3 rd	3pm	Sudolnik Room (Note: 3pm time)