

PACC Special Meeting Minutes

Monday November 3rd, 2025
Sudolnik Conference Room,
Lunenburg Town Library.

Roll call:

1. Meeting was called to order at 6:01pm.
2. PACC members present: Steve Walker, Brian Vienneau, Steve Archambault, Faith Beall (zoom)
3. Manager: Jo Toale

Public Comments: - None

Committee Comments: - None

Communications: - None

Minutes: -

- Motion to accept 10/6/2025 minutes as amended
- (B.Vienneau, 2nd S.Archambault), passed.

Manager's Report:

- Comcast issue end of Oct. Fixed.
- Public Channel #9 has shown significant growth (60 programs).
- Recorded Council on Aging – everyone did a great job.
- Recorded a new show – “Book Club”
- Spent time on day-to-day administrative tasks, including preparing the FY27 PAC Budget
- Finished moving into the new area –storage issues.
- Current balance \$1,066,845.77
- Local programing at 60% - goal is 70%

FY27 Budget: (see handout for details)

- Created for Tri-Board presentation.
- PAC Mission
- PAC Accomplishments
- Listed channel 8's Gov't meetings covered
- Listed public ch 9 and educational ch22 programs
- Social Media growth update
- Reviewed Financial information
 - Income sources
 - Franchise Fees
 - Actual/Predicted Comcast Fee Income
 - Investment Income
 - Overview of anticipated income
 - Budget request
 - Issues affecting the FY27 budget
 - Review of Financial strategy

- Discussion concerning “An Act to Modernize Funding for Community Media”
- Motion (F.Beall, 2nd B.Vienneau), To approve having J.Toale present the PAC FY27 budget proposal as amended to the Tri-Board committee – passed

PACC By-Law Review:

- Motion (S.Archambault, 2nd F.Beall), To send the amended PACC By-Laws to the Town By-Law Review Committee

Master Plan:

- It was reported at the latest Master Plan meeting that PACC’s info was not received. S.Walker sent in the info and received a thank you reply. S.Walker will double check that the information was received.

Studio Space:

- As reported in manager’s report – storage issues

Cable Advisory:

- No update – S.Archambault will contact Town Hall and ask for an update on dates and timeline.

Enterprise Fund:

- As of 9/30.25 there is \$796,305.37 in the account

PAC Policy :

- S.Archambault will bring hard copies, to the next meeting, of all relevant policies for review

Next meeting:

Tuesday, December 2025, 6:00 pm.
Wallace Community Room

Adjournment:

- Meeting adjourned at 7:00 pm
- (S.Archambault, 2nd B. Vienneau) – passed)

2025-2026 PACC Meeting dates:

2025

Mon. November 3rd 6pm Sudolnik Room

Mon. December 2nd 6pm Wallace Community Room

2026

Mon. January 5th 6pm Sudolnik Room

Mon. February 2 nd	6pm	Sudolnik Room
Mon. March 2 nd	6pm	Sudolnik Room
Mon. April 6 th	6pm	Sudolnik Room
Mon. May 4 th	6pm	Sudolnik Room
Mon. June 1 st	6pm	Sudolnik Room
Mon. July 6 th	3pm	Sudolnik Room (Note: 3 pm time)
Mon. August 3 rd	3pm	Sudolnik Room (Note: 3pm time)