

PACC Meeting Minutes
Monday March 2, 2026
Sudolnik Conference Room,
Lunenburg Town Library.

Roll call:

1. Meeting was called to order at 6:00 pm.
2. PACC members present: Steve Walker, Brian Vienneau, Steve Archambault, Faith Beall
3. Manager: Jo Toale

Public Comments: - None

Committee Comments: - None

Communications: - None

Minutes: -

- Motion to accept 2/02/2026 minutes as amended
- (S.Archambault, 2nd B. Vienneau), passed.

Manager's Report:

- Finished Basketball season
- Finished Hockey season
- Completed video on Officer Bradley solving Bitcoin scam and how to avoid scams – Dan Seminatore and Victoria Leger Producers. On MMX, almost 200 views on YT
- Worked on FY27 InaCom Template Budget Presentation. Presenting budget to FinCom on 3/5
- Met with Nate Glenney and S.Walker to discuss FATV partnership. Will meet again on March 4.
- Eric updated studio inventory with “keep” and “discard” sections. In review.
- Met with Ockers to put in a loaner network switcher to see if it is causing audio disruptions problems in the Bilotta room. Monitoring.
- Recorded Water District Special meeting on 2/25. Will be recording Water District Annual Meeting on 3/28.
- Recorded School Committee Budget Forum on 2025 Budget surplus on 02/04.
- Balance \$1,076,670.76
- Program Analysis;
 - 80% local programming. Up to 109 programs – up over 20 from last year.

FY27 Budget:

- J.Toale presented the PACC Budget Presentation for FinCom
- Discussion – amended Comcast quarterly payment to \$38,000
- Motion to approve amended presentation as presented
 - F.Beall, 2nd S.Archambault – passed
- Motion to have J.Toale present the amended presentation to FinCom on behalf of PACC
 - Motion B. Vienneau, 2nd F.Beall – passed

PACC Policy Update:

- S.Archambault presented an updated table of contents
- Discussion on revisions
 - Vote next meeting to remove “Videographer Editor”
 - Need to add “Production Technician” to Performance Review
 - Need to add “Official” Town Purchasing Policy Procedure
 - Need to add Water Department recording policy

Master Plan:

- Met in January
- Results to be published soon

Studio Space:

- TCCPassios is closing as of June 31, 2026
- J.Toale and S.Walker meeting with FATV (3/4)
- Early stages of discussion
 - Lots of details to work out
 - 3 concerns
 - Costs
 - Division of work
 - Legality of a 501(c)3 leasing to a town department
 - Discussions ongoing

Cable Advisory:

- S.Archambault met with Select Board. They approved the request to form a 5 person “Cable Advisory Committee” consisting of; 1 Select Board member, 2 PACC members and 2 town citizens
- Motion to appoint Steve Archambault and Brian Vienneau to represent PACC on the Cable Advisory Committee. - S.Waker, 2nd F.Beall – passed
- Discussed next steps

Enterprise Account: - no report

Next meeting:

Monday, April 6, 6:00 pm.
Sudolnik Conference Room,

Adjournment:

- Meeting adjourned at 7:19 pm
- (S.Archambault, 2nd B. Vienneau) – passed)

2025-2026 PACC Meeting dates:

Mon. April 6 th	6pm	Sudolnik Room
Mon. May 4 th	6pm	Sudolnik Room
Mon. June 1 st	6pm	Sudolnik Room
Mon. July 6 th	3pm	Sudolnik Room (Note: 3 pm time)
Mon. August 3 rd	3pm	Sudolnik Room (Note: 3pm time)