

PACC Meeting Minutes
Monday April 6, 2026
Sudolnik Conference Room,
Lunenburg Town Library.

Roll call:

1. Meeting was called to order at 6:14 pm.
2. PACC members present: Steve Walker, Brian Vienneau, Faith Beall
Steve Archambault, excused
3. Manager: Jo Toale

Public Comments: - None

Committee Comments: - None

Communications: - None

Minutes: -

- Motion to accept 3/02/2026 minutes as amended
- (F. Beall, 2nd B. Vienneau), passed.

Manager's Report:

- Storage space update: We have storage in the Town Hall, it is a bit tight but it will work
- The network switch was failing and needs to be replaced, currently borrowing one from Ockers
- The studio space will be packed up by the end of April with storage in the Eagle House, Still awaiting final confirmation.
- The new studio space lease will be \$12,000 instead of \$6,000
- We have received the franchise fee from Comcast but it has not been posted yet
 - The investment value from Bartholmew dropped from \$35,000 to \$20,000
- The legal fees for the new Comcast agreement will be around \$12,000 and will be split between 2 years at \$6,000 each
- Working on the CASTUS quote, Jo met with Robert Haigh 04/03
- Balance \$1,077,340.59
- Program Analysis:
 - 80% local programming. Up to 112 programs – 90 are local

CASTUS:

- The total for the CASTUS upgrade is \$34,895
- The monthly maintenance fee is \$1,795
- We currently have a plan for 500 hours for closed captioning, but that may need to go up due to the volume of meetings
- Jo will check to see if the RMTP pricing includes the capability for 2 concurrent streams

PACC Policy Update:

- No current updates

Master Plan:

- No current updates

Studio Space:

- TCPassios is closing as of June 30, 2026
- Still working out details related to storage of equipment

Cable Advisory:

- No current updates

Enterprise Account:

- Should be available next month

Next meeting:

Monday, May 4th, 6:00 pm.
Sudolnik Conference Room,

Adjournment:

- Meeting adjourned at 7:21 pm
- (F. Beall, 2nd B. Vienneau) – passed)

2025-2026 PACC Meeting dates:

Mon. May 4th 6pm Sudolnik Room

Mon. June 1st 6pm Sudolnik Room

Mon. July 6th 3pm Sudolnik Room (Note: 3 pm time)

Mon. August 3rd 3pm Sudolnik Room (Note: 3pm time)